

David H. Hickman High School

Student Handbook

2022-2023



*Home of the
Kewpies*

1104 North Providence Road, Columbia, Missouri 65203

Phone: (573) 214-3000, Fax: (573) 214-3057

www.cpsk12.org/hhs

"Hickman High School empowers students to achieve academic excellence, to develop personal integrity and responsibility, to value diversity, and to become continuous learners capable of contributing to a changing society."
(adopted 1997, Reaffirmed 2011)



HICKMAN HIGH SCHOOL

Nationally Recognized Blue Ribbon School
1984-85 and 1994-96

2022-2023

**PRIDE IN
KEWPIE
T.I.D.E.**

*Tradition
Integrity
Diversity
Excellence*

IMPORTANT DATES

More activities, including some listed below, are included in the Daily Announcements and on the Hickman website, click on calendar. Please check the Daily Announcements and Hickman Calendar (www.cpsk12.org/hhs) for updates.

AUGUST		JANUARY	
22	Jump Start Day for Freshman (9 am-1:00 pm)	03	No School/Teacher Work Day
23	School Begins	04	School Begins
24/25	School Picture Days	6	First semester grade cards mailed home
27	SAT	TBD	Stop Day
SEPTEMBER		16	Martin Luther King's Birthday/No School
TBA	Back to School Night (5:30 - 7:30 pm)	TBA	Curriculum Fair (5-7:00 pm)
TBA	QPFest Activities Fair	24	Early Release Day (1:00 pm dismissal)
05	Labor Day/No School	FEBRUARY	
10	ACT	02/04	All School Play
26/10/1..	HOMECOMING WEEK	11	ACT
28	Queen's Charity Fair	17	No School/Teacher Work Day
30	Homecoming Game	20	President's Day/No School
OCTOBER		21	King's Charity Fair
01	Homecoming Dance	23	Interim Progress Reports available on Home Access
01	SAT	23	Courtwarding Game
04	Sophomore Ring Meeting (9:40 am, Auditorium)	25	Courtwarding Dance
5/6	SENIOR TUX/DRAPE PORTRAITS	MARCH	
06	Interim Progress Reports available on Home Access	02	True/False Visit for Sophomores
10	No School/Teacher Work Day	03	No School/Teacher Work Day
12	PSAT	09/11	School Musical (Musical Productions)
12	Sophomore Ring Orders (8am— 1 pm)	11	SAT
13	Sophomore Ring Orders (8am - 1pm, 4 - 6pm)	15	No School/Teacher Work Day
13/14	School Picture Retakes	16	PTSA Recognition Night (6:30 pm)
22	ACT	TBA	Cap, gown, invitation pick up (8:00 am—1:00 pm)
TBA	Pre-ACT (Sophomores—opt-in only)	27/31	Spring Break/No School
NOVEMBER		APRIL	
04	Senior Meeting (9:40 am, Auditorium)	04	ACT for Juniors
05	SAT	15	ACT
07/08	No School/Teacher Work Day	12	Early Release Day (1:00 pm dismissal)
10/11	Cap, Gown, Invitation Ordering (8:00 am -1:00 pm)	12	Super Kewp Ceremony (7:00 pm)
16/17	SENIOR TUX/DRAPE PORTRAIT RETAKES	18	ACT makeup day for Juniors
17	Interim Progress Report available on Home Access	20	Interim Progress Reports available on Home Access
17/19	All School Musical	MAY	
18	No School/Teacher Work Day	03	Departmental Awards (7:00 pm)
TBA	Sophomore Ring pick up (8:00 am - 1:00 pm)	06	SAT
23/25	Thanksgiving Break/No School	06	Senior Prom (8 - 11:30 pm)
DECEMBER		10	Early Release Day (1:00 pm dismissal)
10	ACT	12	Last Day for Seniors
TBA	Finals	14	Senior Open House (6:00 pm)
22-1/03	Winter Break/No School	16	Senior Awards Ceremony (7:00 pm)
		17	Senior Memories Assembly (10:00 am)
		17	Senior Picnic (12 noon)
		19	Graduation Rehearsal (1:00 pm)
		19	Graduation (7:00 pm)
		20	Senior All Night Party (11:00 pm)
		25	Last Day of School - Early Release (1:00 pm)
		JUNE	
		01	Summer School Begins
		03	SAT
		TBD	Final grade cards mailed home
		10	ACT

HICKMAN PHONE NUMBERS

A+ Office (43426t).....	214-3028
Activities/Athletics Office (West).....	214-3011
Mr. Jack Rubenstein.....	43404
Activities/Athletics Assistant (West).....	214-3007
Mrs. Heather Croy.....	43416
Assistant Principals.....	214-3000
Ms. Denise Herndon.....	43401
Dr. Matt Ross.....	43402
Assistant Principal (Student Services - North).....	214-3000
Dr. Andrew McCarthy.....	43403
CASA Lab.....	TBD
Counseling (East Office).....	214-3008
Dr. Susan Matthews.....	43450
Dean's Offices.....	214-3000
West Office - Dr. Atah Knighten (Last Names A-K).....	43405
Northeast Office - Mrs. Katie Patton (Last Names L-Z).....	43427
North Office - Mrs. Leslie Lewis (IEP, 504, AVID).....	43437
Faculty Workroom (43418).....	214-3037
Kitchen (43199).....	214-3032
North Office (Student Services) (43411).....	214-3000
Media Center (43118).....	214-3034
Music Office (43425).....	214-3005
Health Office (43420).....	214-3006
Performing Arts Resource Center (43425).....	214-3038
Registrar's Office (43423 - East).....	214-3039
Assistant Director of Safety & Security (43434).....	214-3049
Special Services Office (43305 - North).....	214-3015
Vocational Office (43271).....	214-3036

HICKMAN FAX NUMBERS

Activities/Athletics Office.....	214-3057
Northeast Office (L-Z).....	214-3058
Fine Arts Office.....	214-3023
Health Office.....	214-3064
Media Center.....	214-3040
North Office (Student Services).....	214-3022
Special Services Office (IEP, 504, AVID).....	214-3058
West Office (A-K).....	214-3057

DISTRICT PHONE NUMBERS

Battle High School.....	214-3300
Board of Education (Aslin) Building	214-3400
Columbia Area Career Center.....	214-3800
Douglass High School.....	214-3680
Gentry Middle School.....	214-3240
Jefferson Middle School.....	214-3210
John Warner Middle School.....	214-3890
Lange Middle School.....	214-3250
Oakland Middle School.....	214-3220
Rock Bridge High School.....	214-3100
Smithton Middle School.....	214-3260
Student Transportation of America Inc. (Bus)	214-3860
West Middle School.....	214-3230

All Hickman High School staff have voice mail. If you know the voicemail number of the person you are calling, you may enter it at any time during the message. Staff are encouraged to check their voicemail every day.



Hickman High School

Home of the Kewpies
2022-2023 Bell Schedules



DAILY BELL SCHEDULE			
EARLY BLOCK		7:50 – 8:40	
1 st BLOCK		8:55 – 10:30	
1 st Lunch		2 nd Lunch	
LUNCH	10:30 – 11:02	2 nd BLOCK	10:38 – 12:11
2 nd BLOCK	11:10 – 12:43	LUNCH	12:11 – 12:43
3 rd BLOCK		12:51 – 2:24	
4 th BLOCK		2:32 – 4:05	

EARLY RELEASE BELL SCHEDULE	
EARLY BLOCK	7:50 – 8:40
1 st BLOCK	8:55 – 9:51
2 nd BLOCK	9:59 – 10:54
3 rd BLOCK	11:02 – 11:57
4 th BLOCK	12:05 – 1:00
LUNCH	1:00 – 1:35

ASSEMBLY BELL SCHEDULE			
EARLY BLOCK		7:50 – 8:40	
1 st BLOCK		8:55 – 10:12	
1 st Lunch		2 nd Lunch	
LUNCH	10:12-10:44	2 nd BLOCK	10:20-11:36
2 nd BLOCK	10:52-12:08	LUNCH	11:36-12:08
3 rd BLOCK		12:16 – 1:31	
4 th BLOCK *		1:39 – 4:05	
1 st Assembly		1:50 – 2:40	
2 nd Assembly		3:05 – 3:55	

* For One Assembly, 4th BLOCK 1:39-3:05, Assembly 3:05-3:55

DELAYED START BELL SCHEDULE			
1 st BLOCK		10:55 – 12:00	
1 st Lunch		2 nd Lunch	
LUNCH	12:00 – 12:32	2 nd BLOCK	12:08 – 1:11
2 nd BLOCK	12:40 – 1:43	LUNCH	1:11 – 1:43
3 rd BLOCK		1:51 – 2:54	
4 th BLOCK		3:02 – 4:05	



2022-2023 School Year Calendar

First Day of Classes..... August 23
 First Day of Kindergarten/PreK..... August 25
 Last Day of Classes..... May 25

First Day of Summer School 2023..... June 1
 Last Day of Summer School 2023..... June 28

Approved by Board of Education 02/14/2022

August '22						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November '22						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

February '23						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

May '23						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September '22						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December '22						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March '23						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June '23						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October '22						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January '23						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '23						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July '23						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Dates School NOT in Session

Labor Day September 5
 Thanksgiving Recess..... November 23 – 25
 Winter Recess..... December 22 – January 2
 Martin Luther King, Jr. Day..... January 16
 Presidents' Day..... February 20
 Spring Recess..... March 27 – 31
 Memorial Day..... May 29
 Juneteenth..... June 19



Graduation Dates

DHS.....5/19.....AM
 HHS.....5/19.....PM
 BHS.....5/20.....AM
 RBHS.....5/20.....PM



Opening Day of School



Teacher Work Day -
 School Not in Session



First Day of Kinder/PreK



School Not in Session

Key



Closing Day of School



Classes Dismissed 2 1/2
 Hours Before Normal
 Dismissal Times for Staff
 Planning and PD



Jump Start Day (Gr. 6 & 9)



Teacher Paid Holiday -
 School Not in Session

**November 18 and March 3 denote the end of the
 Parent/Teacher Conference window in Elementary and Middle
 Schools**



2022-2023 AB School Year Calendar

First Day of Classes.....August 23
 First Day of Kindergarten/PreK.....August 25
 Last Day of Classes.....May 25

First Day of Summer School 2023.....June 1
 Last Day of Summer School 2023.....June 28

Approved by Board of Education 2/14/2022

8 Days are highlighted in Green **B**

August '22						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November '22						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

February '23						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

May '23						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September '22						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December '22						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March '23						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June '23						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October '22						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January '23						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '23						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July '23						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

School Holidays and Recesses

Labor DaySeptember 5
 Thanksgiving Recess.....November 23 – 25
 Winter Recess.....December 22 – January 2
 Martin Luther King, Jr. Day.....January 16
 Presidents' Day.....February 20
 Spring Recess.....March 27 – 31
 Memorial Day.....May 29
 Juneteenth.....June 19
 Independence Day.....July 4



Graduation Dates

DHS.....5/19.....AM
 HHS.....5/19.....PM
 BHS.....5/20.....AM
 RBHS.....5/20.....PM

Key

	Opening Day of School		Closing Day of School
	Teacher Work Day		Teacher Paid Holiday
	School Not in Session		School Not in Session
	Jump Start Day (Gr. 6 & 9)		First Day of Kinder/PreK
	School Not in Session		Classes Dismissed 2 ½ Hours Before Normal Dismissal Times for Staff Planning and PD

November 18 and March 3 denote the end of the Parent/Teacher Conference window in Elementary and Middle Schools

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WELCOME TO HICKMAN HIGH SCHOOL

“Home of the Kewpies”

.... from your Principal

Welcome,

Our Hickman student community brings their talents, hopes, and dreams to school every day. We wear purple with pride and welcome new members with warmth and kindness. Our purple family supports and believes in each student.

Educators in this building believe in the importance of relationships with all, the value of professional learning teams, the benefits of giving descriptive learning feedback, and the essential quality of being reflective practitioners.

My goal as your principal is to remove barriers, build on strengths, push progress forward and cultivate an environment where all students can be the best version of themselves.

Our incredible staff is here to welcome you, or to welcome you back, to Hickman High School this fall. I am honored to be a part of that staff as I serve as your principal for what should be an exciting 2022-23 school year.

Don't hesitate to contact me at mgrupe@cpsk12.org with needs, concerns, and ideas to constructively address the challenges inevitable in a community of 2000+ people.

Strawberry Shortcake Gooseberry Pie,
Ms. Grupe

... from your Student Body President

Hello Kewpies!

My name is Rahmat Adekunle, and I am incredibly proud and excited to serve as our Student Body President for the 2022-2023 school year. Our school is fully equipped with some of the most outstanding teachers and faculty members dedicated to providing all of our Kewpies with an impactful education raising each student to their total potential. As you embark on this new journey, you will come to admire our welcoming and inclusive community. With all of the clubs, activities, and athletics our school has, each student can find the right environment for them! The next few years you spend here as a Kewpie will provide you with a safe space to grow and mature not only as a student but as an individual!

The most impactful advice I can give you may seem a little cliché, but I full-heartedly believe that this advice will help you in all aspects of your life. I hope that you take these four years and the many more after, to think passionately and unapologetically. Within these developmental years of our life, it is almost instinctual to flow with the current crowd. And while community is beautiful, so is your individuality. Your interests, thoughts, and passions are what make Hickman great. You ARE Hickman. So do not be afraid to try out for the sports team or join a new club. Do not be afraid to make mistakes because you WILL and it will be OKAY. I want you to grow from those mistakes and push forward to something greater. Everything always feels much more impossible in the moment and I want to remind you that it's not! There is great power in vulnerability. When we open ourselves to these new experiences, that is when we find authenticity, belonging, and new inspirations.

As your President, I promise to always lend a listening ear. Communication between our students is a top priority as that is what shapes our school to the needs of the students. This year I, alongside our Vice President, Jenna Morgan; Secretary, Taehee Oh; and Treasurer, Gus Lookingbill want to push this a little further by starting a Freshman Representative program that will allow our new members of Hickman to share their voices. I ask each of you to share your unique ideas and advocate for what you believe in. At a large school, this may appear to be a little scary, but I promise there is nothing more important than sharing your own ideas.

Many will tell you this, and you may not even see it until you are spending your last days here, but high school will fly past you before you even realize it. Take action within these years and build new friendships and interests. Take good care of yourself and those around you. And know that you belong here because you ARE Hickman. I am ecstatic to see the great things you achieve during your time here. Do not be afraid to BE exactly who you are.

Rahmat Adelunke, 22-23 Student Body President

...from your PTSA President

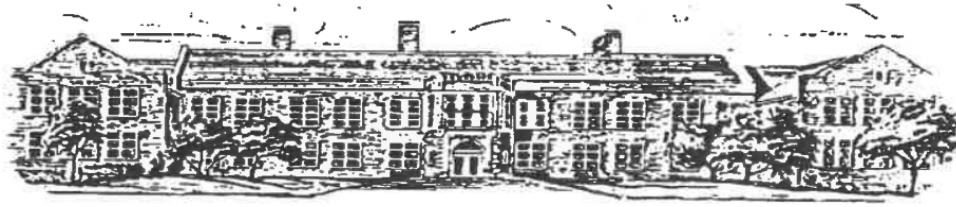
Hickman High School is a great place to be and, as the PTSA, we are excited to work to support **YOU** along with faculty, staff and parents. HHS PTSA works together to support all the Hickman Family! After all, **WE ARE ONE!**

How does HHS PTSA support students? Some of the materials in your classrooms may have been provided by PTSA; field trips you may get to attend may be partially funded by PTSA. We provide funds for student-directed school improvement projects - sometimes that includes new furniture, picnic benches and other ideas brought to us by students. We also support programs such as the Hickman Review, the award-winning literary magazine, and the Reflections Fine Arts Competition. The winners of the Reflections program can win monetary awards from our HHS PTSA. You can submit entries in the areas of Dance Choreography, Film Production, Photography, Literature, Music Composition or Visual Arts. We host a recognition program for students who are active in extracurricular activities at HHS. After all, service is a hallmark of PTSA. We work closely with your Student Government to assist where we can with other needs, such as helping with dances, or supporting other student-directed programs. And, we operate the Concessions Stand for many of the sports activities, so families have access to food and drink! We provide payments to clubs who sign up and help with running the concession stand at certain events too! Our PTSA volunteers help out with school pictures, flu clinics, TIDE celebrations and other events - all in an effort to help you, the students, have a great school experience!

ALL students are welcome to attend our monthly meetings which take place on the first Monday of the month (unless otherwise announced) at 5:30 pm in the Hickman Media Center. While these meetings do cover PTSA business topics such as updates on financial matters, we also discuss concerns, ideas and kudos for the Hickman community. We would love your input!

HHS PTSA looks forward to working with **YOU**, our Hickman students, again this year!

April Ferrao, HHS PTSA President



WELCOME TO HICKMAN HIGH SCHOOL

“Home of the Kewpies”

This portion of the student handbook contains information specific to David H. Hickman High School. Please call the school between 8:55 a.m. and 4:05 p.m. for additional information or clarification if needed. The school phone number is 214-3000. Voicemail for all staff can be accessed using this number. Hickman's web site address is www.cpsk12.org/hhs.

A. MISSION STATEMENT AND EDUCATIONAL PHILOSOPHY

Mission Statement: “Hickman High School empowers students to achieve academic excellence, to develop personal integrity and responsibility, to value diversity, and to become continuous learners capable of contributing to a changing society.” (Adopted 1997; Reaffirmed 2011)

Hickman High School is a comprehensive secondary school with a faculty who strive to provide students with quality academic and vocational programs. Each student has opportunities for enriching personal growth that fosters self-realization.

In the classroom and through extracurricular activities, Hickman High School seeks to provide direct and vicarious experiences that enable each student to become a contributing member of society. The school strives to build students' awareness of local, national, and global communities and to provide skills enabling them to interact with these communities. The school curriculum attempts to enhance students' knowledge of their multi-cultural heritage along with a study of contemporary life.

The educational program of Hickman High School is designed to respond to changing societal needs and environmental concerns. The staff carefully considers those new ideas and techniques that have educational value while emphasizing traditional skills and the need to build upon earlier student experiences. Besides learning essential facts and developing the ability to earn a living, students are encouraged to participate in a variety of activities that promote aesthetic values, physical well being, and personal growth. We encourage Hickman students to develop a positive, responsible attitude toward learning and to become lifelong learners.

B. DAVID HENRY HICKMAN



David H. Hickman was a businessman, educator, and legislator from Columbia. He was a member of the Missouri State Assembly from 1838 to 1842 and helped compose legislation requiring the state to support public ‘common schools’ with at least twenty-five percent of the state's revenue. He was also instrumental in the founding and development of Stephens College and served as a curator of the University of Missouri. David H. Hickman High School was built on his country estate in 1927 and named after him.

On Dec. 15, 1925, residents approved 7-1 a bond issue of \$415,000 for construction of a school building on the site and some other school improvements. On Dec. 17, 1925, the school board approved a resolution by Sanford Conley suggesting the school be named “David H. Hickman High School.” The cornerstone for Hickman High School was placed in a brief ceremony Sept. 16, 1926, and the building was opened for classes a year later.

When the new high school's name became known, two respected residents approved of its namesake and described Hickman in their letters of endorsement. From Edwin Stephens, president of Stephens Publishing Co.: “David H. Hickman was one of the greatest citizens and finest characters Boone County has ever had. He was a model citizen, a true Christian, a patriot, a leader in educational and civic affairs. The board of education

appropriately honors his memory by naming in his honor the building which is to stand upon the site of the home he owned and where he passed away with honors. And to the regret of the community which he so unselfishly and so ably served and when he had scarcely reached the prime of life.”

From Judge David Harris of Boone County Circuit Court: “He was a gentleman in manner, a Christian in spirit and a natural leader by the soundness of his judgment, the force of his character and the disinterestedness of his motives. ... Measured by the years, his life was a short one. Yet, I can think of no former citizen of Columbia whose life was richer, fuller or more worthy of emulation by the youth of Columbia, who in the years to come may receive instruction in the schools of your city.”

C. HISTORY OF HICKMAN

High school in Columbia began in the 1880s, and by 1889, Columbia established a two-year high school at 713 Rogers Street, the current site of Jefferson Middle School. The course of study was adjusted to three years in 1895 and to four years in 1896. Extracurricular activities naturally evolved. A literary society was formed in 1898, and a choral union, orchestra, and debate team were established in 1899. Sports teams were already present, although the district did not provide paid coaches.

Soon overcrowding at Columbia High School became a concern. In 1909 the community approved the demolition of the old school at Ninth and Rogers and the building of a new high school on that site. The new structure held the district's first gymnasium and a physical education credit was added to graduation requirements. A coach was employed to work with athletic teams and an art/music teacher was hired, providing the first elective courses. The first edition of the yearbook, the *Cresset*, was published in 1912. Commercial studies, teacher training, home economics, and mechanical drawing courses were added to the curriculum in 1913.

World War I brought changes to Columbia High School: the German Club was removed from the list of extracurricular activities in 1915 and a Current Events Club was established in 1918. In 1917, students over 14 years of age were excused from attending school to be farm workers as part of the war effort.

Following World War I, Columbia continued to grow. In 1925, the community decided to build a new high school on the David H. Hickman estate. Construction soon began and Hickman High School opened in 1927. At the time, some complained that the school was located too far out in the countryside! Students in the high school manual trades program built some of the furniture used to furnish the new school. In 1927, the first Hickman graduates began a grand tradition of excellence in academics, the arts, athletics, and service to the community.

The 1930s brought the Depression to Columbia, and the school district felt the economic pinch. For the first time, the district operated with a deficit; however, the high school building was expanded, thanks to low interest loans and the Works Progress Administration. While the district's special education program was eliminated, Hickman's first counselor was hired. On-the-job training and employment for credit were added to the curriculum, and

Hickman's verse speaking choir performed throughout the state. Kewpie wrestlers garnered three state championships during this decade. In 1938, Hickman's marching band first performed, and the Student Council financed purchase of the band's first uniforms in the early 1940s. Hickman's first operetta, 1944's *Tune In*, began an annual tradition that continued for many years.

During World War II, curricular changes reflected the times; courses in international relations, aeronautics, and home nursing were added. Hickman participated in a fundraising drive for the war effort and collected salvage items. Driver's education was offered for the first time in 1948, and the tradition of requiring sophomores to wear beanies was restored. Many Hickman graduates served in the armed forces, some giving their lives in service to their country.

The end of segregation in the school system occurred in the late 1950s. Hickman's faculty voted in 1952 to adopt competitive letter grading (E,S,M,I,F) in place of the previous Satisfactory/Unsatisfactory grading system. Continued expansion of facilities resulted in new construction. High school special education and adult classes were initiated in 1955. Vocational classrooms, laboratories, and the swimming pool were built in 1956, doubling Hickman's classroom space. During this decade, many graduates served in the Korean conflict.

In 1960, Hickman established an honors program to add academic rigor. The green and white sophomore beanies were worn for the last time in 1961. David Wheeler was named Hickman's first Presidential Scholar in 1964, the inaugural year of the national recognition program where two outstanding high school graduates per state per year are recognized for stellar academic achievement. The Kewpies finally beat the Jefferson City Jays in football in 1966, the same year William "Bill" Galeota became a Presidential Scholar, followed in 1967 by Robert "Corky" Cartwright. Four state athletic championships in three different sports proved Hickman an intimidating opponent during the 1960s. Again, Hickman graduates were in service to their country during the Vietnam conflict.

The 1970s brought district growth and expanded opportunities for Hickman girls, including the election of Hickman's first female Student Government President and another Presidential Scholar in 1972, Susan Wakerlin (Durkin). By the mid-1970s, Hickman offered competitive women's teams in tennis, basketball, golf, swimming, track, and volleyball. A growing music program produced a number of outstanding performers. Overcrowding, seemingly a constant issue in Columbia's schools, became a concern. In 1973 a second high school, Rock Bridge, opened and the Bruins, along with the Jefferson City Jays, became Hickman's greatest rivals.

National recognition came to Hickman in the 1980s, as Hickman was chosen to receive the Excellence in Education (Blue Ribbon) Award in 1984-85. President Ronald Reagan visited Hickman in 1987. Additional athletic and fine arts recognitions were earned by Hickman students, and four additional Presidential Scholars were selected, Melissa Parisi (Onzay) in 1983, Eleanor Kaufman in 1985 and in 1988, both of Missouri's scholars were Kewpies, Scott Murphy and Becca Dillingham (Learmouth).

In the 1990s, Hickman was again nationally recognized as a Blue Ribbon school in the 1994-96 competition, and four additional Presidential Scholars were named, David Kung in 1990, John Wright Riddick in 1994, Travis Pittman in 1996, and Anne Roller (Rucker) in 1997. Curriculum took new directions, including interdisciplinary classes, portfolio grading, and infusion of technology. Computer labs were developed and opportunities for true-to-life experiences were expanded, including the nationally recognized Columbia Aeronautics Space Association (CASA) program. The strong, diverse athletic tradition continued. Within this decade, Hickman won six state championships in baseball, women's swimming, men's track, men's cross country, and men's tennis. Fine arts and music programs produced many state award winners.

The tradition of excellence in academics, athletics, and the arts continued into the new millennium. Again, Presidential Scholars were announced, Kate Swearngen in 2000, Saritha Komatireddy in 2001, Ben Robinson in 2002, Doris Lin in 2003, Jessica Hwang in 2009, and in 2011 HHS produced an eighteenth Presidential Scholar, Eric Young. The second decade of the 21st century at Hickman High School has focused on upholding and building upon

our valued traditions as an educational institution and as a pillar of the Columbia community.

The new millennium also brought along with it a period of growth and expansion for Columbia, and subsequently Hickman High School. A new commons and classroom addition opened fall 2003, along with extensive renovations throughout the building in 2004, and again in 2008. Hickman celebrated the opening of a long-awaited second gym in December of 2012 with a winning game against Rock Bridge. Vocational classrooms, including a restaurant-sized kitchen, and a renovation of the football stadium were ready for the start of school in fall of 2013. These additional classrooms provided several vocational classes not requiring busing to the Career Center. Construction on new tennis courts, installation of artificial turf on the baseball field, and building of a new wrestling room, baseball/softball concession stand and batting cages all occurred during the 2013-14 school year. Ninth graders were welcomed at the high school level for the very first time during the 13-14 school year along with block scheduling. Many capital improvements were inaugurated in 2014-15: tennis courts, indoor sport facility including a batting cage and space for wrestling, and softball/baseball turf were all in place. The upgrade to the facilities allowed the men's and women's tennis teams as well as the women's softball team the ability to compete at Hickman for the first time in many years. Additionally, a new buzzer system was installed, providing an added level of security to the school community.

College and career readiness has been a foundational building block for Hickman in the 2010s. With continued changes to state accountability measures placed on Missouri public schools, Hickman has remained steadfast in its efforts to provide excellent opportunities for students regardless of legislative changes. Curricular and programmatic changes have provided increased opportunities for students to access Advanced Placement courses through partnerships with College Board and Equal Opportunities Schools, provided greater access to career and technical education courses through the expansion of on-site career center courses, and has allowed students to engage in programs such as AVID and MAC Scholars - key components of Hickman's college readiness system. In August 2016 each Hickman student was issued a personal laptop to carry back and forth to school as the curriculum moved online for students to write and submit work.

In the last decade, continual improvement and an increased focus on the school's vision of being a highly effective professional learning community have served as cornerstones for Hickman. In 2012, Hickman established a distributed leadership model in the form of school-wide teacher leadership teams - *Leadership Council*, *Student Support Team*, the *Learning and Instruction Team*, and the *Interdisciplinary Team*. Additionally, the *T.I.D.E. Team* was developed to aid in the continued enhancement of school culture. The name "TIDE" is an acronym derived from the four pillars of Hickman's mission: Tradition, Integrity, Diversity, and Excellence. Hickman also developed a multifaceted student support model during this decade. The model included the implementation of freshman advisory courses, a tiered model for student response to intervention, and a review of the school's philosophy on grading and mark reporting. In 2016, Hickman was recognized for its outstanding work in the aforementioned areas when the school was named an *Exemplary Professional Learning School* by the Department of Secondary and Elementary Education.

In the fall of 2016 there was a focus around Traditions Lobby including a Wall of Remembrance honoring the eighty Kewpies who made the ultimate sacrifice in service to our nation and repurposing the display cases to recognize end of year scholarships and award plaques distributed on Senior Awards Night. New display cases were hung to exhibit past Hickman memorabilia. The Hickman Kewpie statue and Presidential Scholars plaques were moved to this lobby in addition to a graduation display case which includes the mace carried during graduation ceremonies. Several new areas have been added for student seating throughout the building including in the east lobby, upstairs in an alcove near Room 225, and atrium bar-height seating located on the second floor overlooking the pond. A focus has also been to create space for faculty and staff to work while on conference or shared planning periods. A professional development library was created in addition to landscaping that was installed in the Faculty Courtyard. The pond was cleaned out and new fish occupy the space in addition to planting 11 new

redbud and dogwood trees. In the Fall of 2017 Hickman dedicated the Coach Arnel "Spanky" Monroe Memorial Pavilion as a tribute to the former football coach. During the summer of 2018 a labyrinth was installed on the east side of the building to remember and honor Janna Fick, long time AP Psychology teacher at HHS. In the 2018-19 academic school year, the Parent Teacher Student Association (PTSA) created several landscape enhancement projects outside of the building. PTSA also coordinated with ForColumbia on April 27 to spread mulch around the trees located throughout the property, painted the connecting breezeway between the two gymnasiums, painted handrails and bicycle racks, painted the yellow trash cans outside the building and added a Kewpie logo, organized and built new shelving units in the shared athletic storage room, and created a Wall of Fame for the football team.

The 2019-2020 academic school year brought a new administrative structure to Hickman composed of the principal, one assistant principal of Activities and Athletics, one assistant principal of Student Services, and two assistant principals of Curriculum & Instruction. Three new Dean of Students were hired to work in the area of student support. Deans work with students, their families, teachers, counselors, and other support personnel to assist students with behavior and peer conflicts, and any other issues that may interfere with the success of the student at Hickman High School. The new student support model created three teams in the building each containing a Dean of Students, School Counselors, a Mental Health Expert and Secretaries.

March 2020 brought new experiences to Hickman due to the novel coronavirus (COVID-19) outbreak. Students worked with teachers through alternative methods of instruction to complete the 19-20 academic year. Local health department restrictions moved the yearly graduation ceremony to August 1, 2020, while other senior activities were canceled. Parents of seniors put on a Hickman Senior Parade on Friday, May 22, 2020 in the Hickman parking lot and stadium. Several Kewpie wall installations were hung throughout the building: Kewpie outside the West Office, Hickman seal on the commons South wall, banners outside the media center, and two logos in the hallway behind the stage.

COVID-19 continued to impact the 2020-2021 academic school year. All students were virtual the first semester, learning from home using their school-issued laptops and the zoom application to connect daily with teachers. Students who selected in person learning began to transition into the building with a hybrid model beginning on January 19, 2021. Students with last name A - K attended in person learning Monday and Tuesday while students with last name L - Z attended in person learning on Thursday and Friday. On days when students were not in person, they continued learning virtually. Ionizer units were installed in the ceilings of classrooms in addition to students wearing face coverings and maintaining social distance as much as possible. All in person students returned five days a week beginning April 5, 2021. Students were socially distanced at two per table in the commons for lunch. Masks and hand sanitizer were supplied to all classrooms and offices for faculty and student use. Kewpie masks, purple with CH gold logo were ordered for all staff. Activity and athletic practices and performances were asked to have students answer a set of questions and have their temperature taken to proceed before these events. The plays and musicals during this year were performed, recorded, and released via a pay to view option.

In the summer 2020 a new vestibule was installed in the north entrance, making it the main entrance to the building once again. In 2021, the old gold room (outside the once Kewpie Cafe and now classroom 123) was renamed Kewpie Hall and a seven panel Kewpie mural was installed to represent the diversity in our hallways. A large seven Kewpie mural was installed in the cafeteria annex. Two large murals that read "Hickman Kewpies" with the HHS crest were installed in both the cafeteria and cafeteria annex. Two HHS crests were installed in the North hallway stairwells. New black 8" x 10" room number signs were installed outside each classroom for easy readability as you walk down the hallway.

During COVID-19 the vacant Hickman building received a major facelift. Classrooms, hallways, gymnasiums, etc. were painted a neutral light gray with black door frames. Individuals chose their own office color. Three built-in trophy cases near the Competition Gymnasium were painted with black backdrops to match the black frames. Closets and offices were cleaned out to

create more space for new items and a Kewpie Display was set up in the West Office to enjoy!

In 2021 Justin Eddy became the 19th Presidential Scholar at Hickman in the area of Career & Technical Education. To date Hickman High School has twice the number of Presidential Scholars as any high school in the state. Senior prom and the senior awards ceremony were the only two senior events held in person in addition to two graduation ceremonies on May 22, 2021 (divided by last name) at Mizzou Arena.

The 2021-2022 academic school year returned to a relatively normal year. We began in August following a mask mandate that eventually ended in February 2022 when voted on by the Board of Education. Students returned to a traditional four block alternate schedule where they attended the same four classes every other day. There continued to be a low substitute fill rate most of the school year. In fact, the Board of Education during their January meeting, at the height of the COVID-19 Omicron variant surge, approved professional development days for teachers on January 21, 24 and 25, creating a five day weekend. The mental health of students, staff, and faculty have made this year one of the most challenging in education. Also during this school year, several beautification projects continued inside the building with a focus primarily on the second floor of the Hickman main building.

Hickman's most recent graduating classes were comprised of outstanding groups of students with Presidential Scholar nominees, Missouri Scholars 100 honorees, and scores of students recognized as National Merit Scholars. Additionally, on the field of athletic competition, members earned numerous district and sectional victories as well as several state qualifications. During the subsequent years that followed their graduation dates, a remarkable parade of talented Hickman students have translated their hopes and dreams into achievements that should inspire the current graduating class of Kewpies. The challenges that face today's graduates are varied. Opportunities to be of service to self, family, country, and community abound. Wherever they go and whatever achievements they may claim, each graduate will carry memories of their days at Hickman High School.

HICKMAN PRINCIPALS THROUGH THE YEARS

1927 - Ms. Sadie Stean	1990 - Ms. Dee Corn
1918 - Mr. Fred C. Dixon	1997 - Dr. Robert Nolke
1943 - Mr. Wallace Croy	2001 - Dr. Wanda Brown
1945 - Mr. Neil C. Aslin	2005 - Mr. Mike Jeffers
1948/1952 - Mr. Bernard Schmitz	2011 - Dr. Tracey Conrad
1951 - Mr. Virgil S. Hass	2014 - Dr. Eric Johnson
1957 - Mr. James R. Chevalier	2017 - Dr. Tony Gragnani
1964 - Dr. Russell Thompson	2022 - Ms. Mary Grupe
1966 - Mr. Kenneth E. Clark	

D. KEWPIE HISTORY

The name Kewpie is as exclusive to Hickman as the spirit that the name suggests. The name itself dates to 1909, when the first Kewpie was created by an Ozark resident named Rose O'Neill. The Kewpie first appeared in the *Cresset* in 1914 associated with the basketball team, "... whose loyalty to the school and to the Kewpie motto, "Keep smiling," had won the state championship." Apparently, the school secretary owned a Kewpie doll, as they were popular figurines then, and she kept it at her desk. At one of the basketball games, she placed the Kewpie in the center of the court (for good luck), and the entire game was played around it without it being broken. This was somewhat remarkable since the dolls were made of china and very fragile. Because it survived the game and brought a victory, it was thereafter considered a good luck mascot.

There are several other stories describing the tie between the Kewpie and the old Columbia High team. The one most generally thought of as authentic is about a game in which the Kewpies were playing against a team with much larger players, and were described by reporters as smiling "like Kewpies,"



even though they were being outmanned. No matter what the story, the unique name and spirit associated with the Kewpies is something that every Hickman graduate carries always.

The Kewpie celebrated 100 years in print in 2010

Over one hundred years ago, the love child of Cupid and an angel was born. Its name is Kewpie, and as the current mascot of Hickman High School, it's easy to make fun of. However, it's highly regarded now for its uniqueness. It separates us from everyone else. Naked babies sure do make you different, Hickman. The timeline below spans from the Kewpie's origin to its present-day incarnation.

- Illustrator Rose O'Neill dreams up the Kewpie and credits her baby brother as the chubby-cheeked inspiration. The Kewpie made its debut in the December 1909 issue of *Ladies' Home Journal*.
- O'Neill's idea for a paper doll with a front and a back, Kewpie Kutouts, is created. Children want a real version.
- Kewpie dolls are patented, KEWPIE is trademarked, and the Kewpie craze commences.
- The Kewpie makes its first appearance in *The Cresset*, Hickman's yearbook, as a dedication to the basketball team for upholding the Kewpie's "Keep Smiling" motto.
- The Hickman football team receives its Kewpie name. Kay Garnatz (1969), the first Kewpie mascot, recalls the story: "Our football team was losing badly, and the sports announcer said in spite of losing, they were smiling like Kewpies. And it stuck." Very Leave It To Beaver.
- The first annual Kewpiesta convenes in Branson — Kewpie lovers unite! The 100th Anniversary of the First Kewpies in Print, was held April 22 – 26, 2010, in Branson, MO.
- Today, the Kewpie remains a source of pride for Hickman.

E. HICKMAN HIGH SCHOOL CREST

The crest of Hickman High School is a classically simple design embodying the ideals, principles, and tradition on which the school was founded. The crest was designed and adopted by the senior class of 1928. The crest has been enhanced to include a crest ring emblem, signifying the unity, wholeness, and timelessness of Hickman High School. The ring also incorporates the name David H. Hickman High School and the year it was founded.

There are eight distinct parts of the Hickman crest. At its foundation is the ribbon of support, engraved with the initials for David H. Hickman High School.

The escutcheon is a shield which forms the main element of the crest and represents our school's honor and integrity. Hickman's unique beveled shield is parted per cross and has four distinct charges. A charge is any emblem occupying the field of the shield.

In the upper left is the laurel wreath of victory which is symbolic of Hickman's excellence in academics as well as athletics. Across on the right side rests the lamp of eternal knowledge, truth, and enlightenment. The book on which the lamp sits represents the content of academic learning. To the lower left are the artist's palette and brush, representing Hickman's strong ties to the arts. Across in the lower right corner is the lyre, the ancient Greek symbol of spiritual and physical harmony, contemplation, and tempered judgment.

Above all the emblems of the shield blazes the cresset that symbolizes the one who is watchful for the commonwealth and who will give the signal in the time of danger. We are called to be a beacon for diversity, freedom, and opportunity. This cresset conveys light, strength, and endurance. Hickman has an intensity of focus; a relentless pursuit to achieve. The cresset is a symbol of hope and guidance, a light that is never extinguished. It holds a promise that if you persevere, you will reach your destination.

The crest color of purple is symbolic of royal majesty, sovereignty, and justice and is indicative of the highest ideals and aims. Gold is symbolic of integrity, honesty, generosity, and the elevation of the mind.



F. HICKMAN SCHOOL SONGS

Fight Song

On, sons of Hickman
Through every year,
Praise her and honor her
And greet her with a cheer,
We'll shout it!
Kewpies are on the march,
Faithful we'll always be,
Purple and Gold we'll carry to victory!
Strawberry Shortcake, Gooseberry Pie
V-I-C-T-O-R-Y! Are we "It?" Well I guess "Yes!"
We're the Kewpies of HHS!

In celebration of the Kewpie's 100th year as Hickman's mascot, a new alma mater was composed by Matt Felts, Director of Choirs at Hickman, and Carter Datz, 2012 Hall of Fame Music Award recipient. The school fight song, "On Sons of Hickman," has long been regarded as the school's alma mater, yet the lyrics and music are meant more as a cheer, and is normally performed at an upbeat, fight-song tempo. The new alma mater, "Hail Hickman High," breathes new life into Harold Streeter's "Aye Forever" text from the 1922 *Cresset*, the first official Hickman alma mater. The text was originally sung to the tune of the Yale boola boola song (more commonly known today as the Boomer Sooner fight song), perhaps serving a dual role as a fight song at the time.

Streeter's text has now been reimagined as a storied alma mater, a flowing and lyrical hymn-like anthem, reminiscent of Hickman's brick and ivy past. "Hail Hickman High" had its first public performance at the 2014 Hickman Commencement Ceremony, proudly sung by the seniors of the A Cappella Singers, under the direction of Matt Felts.

"Hail, Hickman High"

A new Alma Mater

*Music by Matt Felts and Carter Datz, 2013
Words by Harold Streeter, from the 1922 Cresset*

From far and near, we gather here.
True sons of the purple and the gold.
Let voices blend in a don of cheer to the school
that entwines us in her fold.
A song of love for our old high.
A long that cannot die.
For the love shall speak as we journey far and
the days of our youth have flitted by.

Let us praise thee. Aye forever.
We that love thee. We that made thee.
Hail, Columbia alma mater.
Hail, O Hickman, Hickman High.

Nor age nor fame shall blur the name of
our high school long after we are gone.
And rich or poor, may we all proclaim of the
untarnished glory she has won.
Our old high long may her banner fly.
Here's a round of praise for our high school
days and a faith that shall never, never die.

Let us praise thee. Aye forever.
We that love thee. We that made thee.
Hail, Columbia alma mater.
Hail, O Hickman, Hickman High.

G. KEWPIE CHEER

Strawberry Shortcake, Gooseberry Pie

V - I - C - T - O - R - Y

Are we "It?"

Well I guess "Yes!"

We're the Kewpies of H - H - S!

H. ADMINISTRATIVE STRUCTURE

While principals are trained and ready to support all administrative responsibilities, the team structure is designed to provide areas of focused support to staff and students. The school administration consists of the principal, two (2) assistant principals of curriculum & instruction, an assistant principal for student services, and an assistant principal of Activities and Athletics. Additionally, the director of counseling, and student support teams complete the Hickman High School Administration Team.

Mrs. Mary Grupe, Principal, is responsible for the operation and administration of the school program, visiting classes, supervising teachers, and working with various departments in development of the curriculum and improvement of instruction.

Ms. Denise Herndon, Assistant Principal, Curriculum and Instruction, is primarily responsible for staff support. This includes visiting classes, supervising teachers, and working with various departments in implementation of the curriculum and improvement of instruction.

Dr. Matt Ross, Assistant Principal, Curriculum and Instruction, is primarily responsible for staff support. This includes visiting classes, supervising teachers, and working with various departments in implementation of the curriculum and improvement of instruction.

Dr. Andrew McCarthy, Assistant Principal, Student Services, is primarily responsible for student support services which includes supervising the student support teams and the implementation/development of Hickman High School's Multi-Tiered System of Support.

Mr. Jack Rubenstein, Assistant Principal, Activities & Athletics, coordinates extracurricular activities and athletic programs, safety and security, pupil services, assembly procedures, school calendar, school publications, fundraising approval and calendar, and coach evaluations.

Dr. Susan Matthews, Director of Counseling, A+ Coordinator, AVID Counselor, administers the counseling and A+ program, the testing program for the school, and supervises the counseling staff.

Dr. Atah Knighten, Dean of Students A-K, is primarily responsible for supporting students with the last names A-K. This includes monitoring attendance, behavioral support, and working with the support team to create successful outcomes for students.

Mrs. Katie Patton, Dean of Students L-Z, is primarily responsible for supporting students with the last names L-Z. This includes monitoring attendance, behavioral support, and working with the support team to create successful outcomes for students.

Mrs. Leslie Lewis, Dean of Students IEP/504/AVID, is primarily responsible for supporting all students connected with special services (IEP/504/AVID). This includes monitoring attendance, behavioral support, and working with the support team to create successful outcomes for students.

I. NORTH OFFICE/MAIN ENTRANCE

The North Office of Hickman High School serves as the main entrance to the building for visitors and guests. It is located at the North circle drive off Business Loop 70. Students check in and out through this office if they leave the building early or arrive at school after the first bell. All students must be able to present a physical student ID card when accessing this

entrance. The Assistant Principal of Student Services, the Hickman Safety and Security Personnel and two secretaries are located in the North Office.

J. STUDENT IDENTIFICATION CARDS

A student ID card is provided free of charge. Students are expected to have and use this ID card. **Students should always carry their physical IDs and be able to present it upon request (Pictures of ID cards on cell phones will not be accepted!).** A fee of \$2 is charged for replacement cards, available in the North or West Offices. The student ID provides a student a method to verify his or her identity upon request or as needed. The physical student ID is also used when checking out materials from the media center, identification at student activities, and verification for the lunch program.

K. IN BUILDING COMMUNICATIONS AND DAILY ANNOUNCEMENTS

The school is equipped with a communications system that has a speaker and telephone in each room. Announcements concerning school activities and school business are made at the beginning of the first block every day. In accordance with state statute, the Pledge of Allegiance will be recited every morning following the announcements. Announcements may occur at other times during the school day in extraordinary situations. In addition to being announced over the loudspeaker, daily announcements are emailed to parents/guardians, students, and staff and are accessible for student and parents on the Hickman web site <http://www.cpsk12.org/hhs>

Telephones in each room are used by school staff to communicate with various areas of the building and for receiving voicemail messages, **but are not for student use.** Phones are available in the East, North, and West Offices for student use.

L. STUDENT PHONE USE

Student landline phones are available in the East, North and West Offices for emergency use. Permission from office personnel is required before the phones are used.

M. CARE OF THE BUILDING

Students are responsible for helping keep the building in excellent condition. Any destruction of property, vandalism, or writing on walls or furniture is in violation of state law, and is considered a misdemeanor. This could result in suspension from school. Students will be held responsible for the cost of repairs and may be required to complete community service.

N. T.I.D.E. AT HICKMAN HIGH SCHOOL

T.I.D.E. is an acronym that stands for Hickman's values of Tradition, Integrity, Diversity, and Excellence. T.I.D.E. illustrates what it means to celebrate and honor Hickman heritage, culture, and *Traditions*, to develop personal *Integrity* and responsibility, to value *Diversity*, and to achieve academic *Excellence*. TIDE helps us achieve our school mission, which reads, "Hickman High School empowers students to achieve academic excellence, to develop personal integrity and responsibility, to value diversity, and to become continuous learners capable of contributing to a changing society." (adopted 1997; reaffirmed 2011).

The T.I.D.E. Leadership Team which meets monthly, is a group of volunteer teachers who work together to fulfill the school mission stated above. All faculty and staff are welcome to join.

O. KEWPIE INCENTIVE CARD (KIC) GUIDELINES

The Kewpie Incentive Card (KIC) rewards students who embody Hickman's mission of Tradition, Integrity, Diversity, and Excellence (T.I.D.E.). To support our students' growth in the areas of citizenship and employability, the KIC cards will

focus specifically on the criteria of conduct and effort as reported on progress reports and grade cards. Utilizing a citizenship and employability rubric, staff will be able to consistently report progress in these areas and communicate results to students and parents. Furthermore, students will also have access to the rubric so they can quickly self-access where they are in relation to their conduct/effort and make adjustments if needed. Lastly, reporting student behavior separately from the academic grade will help us reliably target areas of academic need for our students. At Hickman we value excellence in both academics and citizenship. This change in how we recognize citizenship will provide a benefit to the educational environment for all students.

There are two KIC levels, Purple and Gold, each with reward incentives within both Hickman High School and the Columbia Community with more to be added. Click [HERE](#) to see the criteria and incentive list. Students will receive a sticker to place on their student ID card to reflect the Purple or Gold level; these KICs will be distributed at each IPR. Prior to the date teachers submit grades for each IPR, it is the student's responsibility to frequently reflect on and speak with his/her teachers about his/her conduct and effort in class and review his/her attendance on Home Access. The attention to these two factors will allow students to clear up any issues, if present, before the KIC distribution following each IPR. If a student is not on the KIC list but feels the criteria have been met, the student should do the following in this order within one week after the IPR distribution: (1) review KIC criteria, (2) check attendance and conduct and effort on Home Access, (3) contact Stacey Throckmorton (stthrockmorton@cpsk12.org) to discuss the issue. NOTE: Students must have their card to participate in KIC privileges. See the chart on the next page for KIC Card criteria and incentives.

KIC privilege areas include the Hickman Library Media Center (LMC) and the Quiet Reading Zone in the east lobby.

For a student to use the Quiet Reading Zone, the student must meet all of the following requirements:

- The student is a Junior or Senior and has earned a gold card
- The student refrains from eating
- The student has followed the KIC check-out procedure prior to entering the Quiet Reading Zone.

Students who violate any of the criteria for the Quiet Reading Zone will be asked to leave the Quiet Reading Zone and may be subject to additional consequences.

P. MULTI-TIERED SYSTEM OF SUPPORT (MTSS)

Hickman's mission to empower all students to achieve academic excellence is evident in the school's MTSS model. All freshmen students will be enrolled in a mandatory advisory course which aims to ensure that students have a successful transition into high school by providing academic and social support. These supports include, but are not limited to study skills, embedded time within the school day for instructional assistance or enrichment, and presentations about social skills development. The Student Support Team of the Hickman Leadership Council oversees this system.

Q. HICKMAN BEHAVIOR EXPECTATIONS

Hickman believes fostering a positive relationship with students, parents, faculty and staff is essential to creating a culture where everyone has the opportunity to experience the educational process in an enriching atmosphere. We understand that individual life experience may at times interfere with one's ability to demonstrate appropriate behavior in all situations. Using a restorative practices approach, the administration will proactively address each

incident while following the district student disciplinary guidelines.

Hickman disciplinary procedures are in force at all times and places where school administrators and staff have jurisdiction including, but not limited to, school sponsored events, field trips, athletic functions, other school related activities, and on the way to or from a school-related event. Additionally, the principal, any public school official, or designated chaperone is authorized to take administrative action to address student misconduct away from school or during a school activity.

R. DID YOU KNOW...

ABUSE & LOSE-A person under the age of 21 will LOSE his/her driver's license if adjudicated/convicted for any alcohol related traffic offense, possession of a controlled substance, or possession of an altered driver's license.

- 1st Offense: 90 day suspension
- 2 or more violations: 1 year suspension

A person 16 years of age or older will LOSE his/her driver's license if adjudicated/convicted for possession or use of alcohol.

- 1st Offense: 30 day suspension
- 2nd Offense: 90 day suspension
- 3 or more violations: 1 year suspension

CERTIFICATION-A juvenile between the ages of 12 and 17 may be certified as an adult to stand trial as an adult and to be punished as an adult for certain offenses, including; 1st or 2nd degree murder, 1st degree assault, forcible rape or sodomy, 1st degree robbery, distribution of drugs or if the juvenile has 2 or more prior felony adjudications.

EMANCIPATION-There is NO emancipation under the juvenile code in the State of Missouri. Unless you are certified as an adult, there is no other means to be declared an adult and your parents are responsible for you until you are 18 years old.

PRESCRIPTION DRUGS-It is a crime to possess another person's prescription medication while at school. It is a crime if you give your prescription medication to someone else while at school.

JOINT LIABILITY-You may be held responsible for a crime even if you did not actually commit the crime, but are present when it happens and assist in ANY way (even cheering a person on).

CHILD PORNOGRAPHY-It is a crime to possess any obscene material that has a child as a participant in or observer of sexual conduct.

- A child is defined as anyone under the age of 18.
- Pictures or videos of anyone under the age of 18 engaging in sexual conduct may be considered child pornography.
- Having pictures on your cell phone of yourself engaged in sexual conduct or of someone else engaged in sexual conduct may be considered child pornography.
- If you send those pictures or videos to friends...you may even be charged with distribution of child pornography.

SEXUAL OFFENSES-If you commit a felony sexual offense, you may have to register with the Juvenile Office as a juvenile sexual offender until attaining the age of twenty-one (21). If you commit a felony sexual offense that involves force, a weapon, or causes serious physical injury, you may have to register as an adult sexual offender. The adult registry is a lifetime registry and is public information.

FELONY OFFENSES-If you commit a felony offense as a juvenile, the information could be used against you as an

adult, if you commit another offense as an adult. If you commit a felony offense as a juvenile, you may have difficulty getting into the military or obtaining federal employment.

CONSEQUENCES—A referral to the Juvenile Office may result in a number of different consequences imposed upon you, to include:

Informal Adjustment Agreement— an informal agreement between you and the Juvenile Office, requiring you to participate in certain classes, pay fines and complete assignments.

Court Action— the Juvenile Office may file a petition against you and require you to come to court to answer for the offenses that you have committed.

Formal Supervision— the Juvenile Court may order you to attend classes, participate in services, complete community service work, pay fines, and/or complete assignments. The Juvenile Court may order you to pay restitution, attend school, limit your activities, limit your communication with friends or restrict your associates and/or to submit to random drug testing.

In-Home Detention— the Juvenile Court may order that you be placed on in-home detention, which means that you would not be free to leave unless approved by the Court.

Detention — the Juvenile Court may order you to be detained at the Robert L. Perry Juvenile Justice Center for a period of time, to include up to 30 days or longer.

Intensive Supervision— the Juvenile Court may order you to participate in intensive services, which require daily meetings, family participation in services and restriction of your movement and associates.

Division of Youth Services— the Juvenile Court may order you to be committed to the Division of Youth Services until you obtain the age of 18. This may include a commitment to a facility for a period of time and/or supervision in the community.

S. HAZING AND BULLYING

In order to promote a safe learning environment for all students, the Columbia Public Schools prohibits all forms of hazing, bullying and student intimidation. Students participating in or encouraging inappropriate conduct will be disciplined in accordance with Board of Education policy. Such discipline may include, but is not limited to, suspension or expulsion from school and removal from participation in activities. Students who have been subjected to hazing or bullying are instructed to promptly report such incidents to a school official.

T. OFFICE CONDUCT

Any student referred to an office for disciplinary reasons should sit quietly until an administrator is available. Failure to behave in an acceptable manner while in the office may result in an additional disciplinary action.

U. FIGHTING

The learning environment of Hickman High School must be free of any form of disruption for the benefit of all students. There are many resources available to students to mediate and solve differences from counselors, the home school communicator, administrators, teachers, and an assistant director of safety & security. Every student has a choice to seek out help and avoid fighting. Inappropriate behavior such as fighting distracts from the learning opportunities of students and will not be tolerated. Any such behavior on school grounds, adjacent areas before, during, or after school and at school activities will be a violation of school district policy. Incidents may result in referral to law enforcement. Direct or indirect participation of students who encourage or promote

fighting will not be tolerated and students may be subject to disciplinary actions.

V. DISRESPECT TO FACULTY AND STAFF

Inappropriate language, gestures, or aggressive verbal or physical behavior toward a faculty or staff member may result in disciplinary action.

W. DISRESPECT TO PEERS

The use of disrespectful verbal, written, or symbolic language or gestures that are inappropriate in public settings may result in disciplinary action.

X. INSUBORDINATION/DEFIANT BEHAVIOR

Within the public school context, defiance is defined as the refusal to comply with a reasonable request by faculty or staff. Insubordination is defined as the open, bold resistance of authority. Insubordination or defiant behavior may result in disciplinary consequences, including suspension for safety concerns.

Y. CHEATING (Academic Integrity/Plagiarism)

Cheating violates the parameters of a given assignment, including but not limited to the following:

- Talking, texting, copying, or using notes during tests
- Copying someone's homework
- Copying from the internet or other media sources without proper attribution
- Putting one's name on another's paper
- Allowing someone else to copy one's work

Z. FOOD OR DRINK IN CLASSROOM

Food and drink is allowed in the classroom per teacher discretion ONLY. If it is possible, the use of the commons is encouraged when food is part of a class-related activity or special event. Water in clear bottles only is permitted.

AA. STUDENT ATTENDANCE

Consistent attendance is imperative for a student to receive full benefits from the school program. Since credit is based upon academic achievement and class participation, it is important that students attend class each day.

Excused Absence - an excused absence is one considered unavoidable for illness, death in the immediate family, unavoidable appointments, required religious observations, required court appearances, or other extenuating circumstances explained to the satisfaction of an administrator. All excused absences require the appropriate documentation in order to be considered excused.

Parent Excused Absence - parents may excuse up to seven (7) absences per year. A student must have appropriate documentation for absences excused beyond these seven days. If the parent has used all of the seven (7) excuses, the absence will be considered "unexcused parent notified."

Unexcused Absence - an unexcused absence is one that does not have the proper documentation to be excused. All unexcused absences will be considered trancies unless the absence is reported to the office by a parent.

Truancy - an elective absence that has not been approved by the parent or school official. A disciplinary consequence for truancy may be assigned.

If a student needs to be excused for a medical appointment or a court appearance, parents should call, send a note with the student, or call the office. After the appointment or appearance, in order to be excused, parents must provide verification of the visit by submitting a note or fax (on

authentic office letterhead) confirming time, place, and date. Parents must report the absence within twenty-four (24) hours after the absence; otherwise, the absence will be reported as unexcused. **Excuses can be faxed to 214-3057 for last names beginning with A-K, 214-3058 for last names beginning with L-Z.**

Late to School

A parent may excuse three (3) tardies to school each semester. If a parent uses all three (3) excuses, additional tardies may be addressed by an administrator.

BB. TARDY TO CLASS/TARDY SWEEPS

To maximize learning and prevent classroom disruptions, it is vital that students arrive at class on time. Students are provided with an **8 minute** passing period between classes which allows ample time to be in class prior to the tardy bell. To support instructional time, Hickman High School utilizes a sweep procedure to address tardies. Music will play one minute prior to the tardy bell ringing as a warning to get to class on time. Students who are still in the hallway after the tardy bell will be escorted by staff to the office for tardy documentation and tracking. Consequences are assigned based on total tardies accumulated per semester. Students may face consequences for not cooperating with sweep procedures.

CC. LEAVING CAMPUS FOR LUNCH

The Hickman campus is closed for Freshmen and Sophomores per district mandate. The only reason they may leave campus is to go to the Career Center riding the approved bus. Juniors and Seniors may leave campus during lunch.

DD. WEAPONS

Weapons are not allowed on campus and will be confiscated by staff members and will not be returned to students or parents. Possession of a weapon may result in suspension of up to ten (10) days and/or extended suspension.

EE. ELECTRONICS

- When the bell rings, all electronic devices (including headphones, earbuds, etc.) must be on silent and out of sight during all class periods. Electronic use may, however, be allowed during class at the discretion of the teacher.
- **We understand parents may need to contact their child during the school day. Please be aware that students are permitted to check messages during their 8-minute passing times and lunch. Urgent or necessary messages should always be sent through the office.**
- **Common Language - “silent and out of sight,” and “intentional vs. unintentional use”**
- Silent and out of sight—a student’s electronic device is on silent and is in a student’s backpack or pocket. Teachers have the discretion to allow students to listen to music or charge their phones during class.
- Intentional use*—student understands the procedure and is knowingly using an electronic device without permission.
Examples: using a device during instruction/small group/independent work; not following classroom rules/teacher directive about electronic use; giving device to other student(s); using headphones during instruction/ small group/ independent work; disruption to others via device (laughing, talking, engaging with others while having device out); answers phone in class; use of social media in class; use of device for non-academic purposes.
- Unintentional use—student understands the procedure and unknowingly violates it

Examples: device falls out of backpack or pocket; noise from turning off device; device makes noise and student apologizes/complies with directive to turn it off.

*Referrals should only be written for intentional use

FF. STANDARDS OF DRESS

Dress Code Philosophy: Hickman High School’s student dress code supports equitable educational access and is written in a manner that does not reinforce stereotypes. The primary responsibility for a student’s attire resides with the student and his/her parent(s) or guardian(s). The school district is responsible for seeing that student attire does not interfere with the health or safety of any student and that student attire does not contribute to a hostile or intimidating atmosphere for any student. To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently and in a manner that does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income and/or body type/size. Any restrictions to the way a student dresses must be necessary to support the overall educational goals of the school and must be explained within this dress code.

These dress code guidelines shall apply to regular school days and summer school days, as well as any school-related events and activities which may include, but are not limited to: graduation ceremonies, dances and prom, and sporting events.

Students who feel they have been subject to discriminatory enforcement of the dress code should contact the Chief Equity Officer for Columbia Public Schools.

Basic Principle: CPS district policy, extremes in dress and/or grooming, which may be health or safety hazards or detract from a desirable educational setting, are inappropriate for school. Certain body parts must be covered for all students at all times. Clothes must be worn in a way such that genitals, buttocks, and nipples are fully covered with opaque fabric. Items listed in the “must wear” and “may wear” categories below must meet this basic principle.

Students must wear*, while following the basic principle above:

- Shirt (with fabric in the front, back, and on the sides under the arms)
- Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts)
- Shoes

*Courses that include attire as part of the curriculum (for example, professionalism, public speaking, and job readiness) may include assignment-specific dress, but should not focus on covering bodies in a particular way or promoting culturally-specific attire. Activity-specific shoe requirements are permitted (for example, athletic shoes for PE).

Students may wear, as long as these items do not violate the basic principle:

- Hats must allow the face to be visible to staff, and not interfere with the line of sight of any student or staff
- Religious headwear
- Hoodie sweatshirts (wearing the hood over the head is allowed, but the face and ears must be visible to school staff)
- Fitted pants, including opaque leggings, yoga pants and “skinny jeans”
- Pajamas
- Ripped jeans, as long as underwear and buttocks are not exposed

- Tank tops, including spaghetti straps; halter tops
- Athletic attire
- Visible waistbands on undergarments or visible straps on undergarments worn under other clothing (as long as this is done in a way that does not violate the “Basic Principal” section above)

Students cannot wear:

- Clothing with violent language or images
- Images or language depicting drugs or alcohol (or any illegal item or activity)
- Hate speech, profanity, pornography
- Images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups
- Any clothing that reveals visible undergarments (visible waistbands and visible straps are allowed)
- Swimsuits (except as required in class or athletic practice)
- Accessories that could be considered dangerous or could be used as a weapon
- Any item that obscures the face or ears (except as a religious observance)

Dress code enforcement: To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently using the requirements below. School administration and staff shall not have discretion to vary the requirements in ways that lead to discriminatory enforcement.

- Students will only be removed from spaces, hallways, or classrooms as a result of a dress code violation as outlined in previous sections.
- Students in violation of the dress code will be provided three (3) options to be dressed more to code during the school day:
 - Students will be asked to put on their own alternative clothing, if already available at school, to be dressed more to code for the remainder of the day
 - Students will be provided with temporary school clothing to be dressed more to code for the remainder of the day
 - If necessary, students’ parents may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day
- No student should be affected by dress code enforcement because of racial identity, sex assigned at birth, gender identity or expression, sexual orientation, ethnicity, cultural or religious identity, household income, body size/type, and/or body maturity
- School staff shall not enforce the school’s dress code more strictly against transgender and gender nonconforming students than other students
- Students should not be shamed or required to display their body in front of others (students, parents, or staff) in school. “Shaming” includes, but is not limited to:
 - kneeling or bending over to check attire fit
 - measuring straps, length of shorts, skirts, or dress.
 - asking students to account for their attire in the classroom or in hallways in front of others

II. LUNCH, ONE HOUR, TWO HOUR, AND SATURDAY DETENTIONS

- Lunch detentions are assigned over a student’s lunch period. Students will be given 10 minutes to get lunch and report to the assigned location. Students are asked to bring homework or a book to read. Electronic devices will need to be silent and out of sight.
- A one or two hour detention may be assigned as a disciplinary consequence. Students with consequences

must report to the staff member in charge by 4:15 p.m. Electronic devices will need to be silent and out of sight unless otherwise directed by the detention supervisor. Students are asked to bring homework or a book to read. Administration will inform students of detention room location.

- Saturday school/detention is located at Rock Bridge HS. Students are expected to arrive by 7:55 a.m. and meet supervisors in the main lobby. Saturday detention is four (4) hours so students should bring homework, projects, and books to read. Electronic devices will need to be silent and out of sight unless otherwise directed by the supervisor.

Consequences can only be rescheduled one time and must be requested by the parent or have administrative approval. Failure to serve can result in additional consequences. While there are always extenuating circumstances, it is the responsibility of the student/parent to work out transportation.

JJ. ACE (Alternative Continuing Education) PROGRAM

The ACE program is located at an alternative site for a student suspended out of school. This program allows students to continue coursework until the out-of-school suspension time has been served.

KK. LIBRARY MEDIA CENTER

<http://cpsk12.org/hhslmc>

573-214-3034 (43118)

Hours: Monday - Friday, 8:00 a.m. - 4:30 p.m.

The Hickman Library Media Center is an active and engaging area for study, research, reading, and technology. The Library Media Center staff supports the school community in a space that connects with each individual in an encouraging way. Staff assists and instructs students in their methods of inquiry and knowledge creation by providing resources and instruction in an environment that engages a diverse population. The Library Media Center is open to all students before school, after school and during lunch. Students need a Kewpie Incentive Card to come to the Library Media Center during study hall or advisory. Students without Incentive Cards may check out laptops or resources to take back to class.

Important information:

- The Library Media Center sponsors reading and technology programs and activities throughout the year.
- Students are expected to maintain an academic and scholarly atmosphere while using the Library Media Center.
- Students may purchase and eat approved snacks and drinks in the Library Media Center.
- Students must abide by the Technology Acceptable Use Policy.
- Only software purchased and installed by Hickman High School staff may be used on computers.
- Using VPNs and bypassing district filters is prohibited.

Textbooks, graphing calculators, books, devices, and other materials are issued to students through the Library Media Center. Currently all students will receive a laptop from the Media Center. Students will be held accountable for lost materials or any damage beyond normal wear. Those students who are misusing devices are subject to loss of privilege.

LL. NUTRITIONAL SERVICES

A well-balanced and nutritional breakfast and lunch program will be offered during the 2022-2023 school year. Supplementary snacks are also for sale. Students may pick up lunch in the cafeteria, bring their own, or use a combination of both plans. Hickman has an open lunch policy. Students may use the cafeteria annex, commons, or other designated areas during their lunch period. Juniors and Seniors may leave

campus to have lunch but must return through the North Entrance. Because of limited time and safety factors, it is recommended that students eat lunch in the building. Juniors and Seniors who leave campus assume the responsibility of returning on time to their classes.

The Board of Education has passed Wellness policy guidelines concerning the use of vending machines. Vending machines are not owned by the school (refunds must be requested from the vending company, not the school) and use may be restricted during the school day. Machines offering snacks must be limited to items that meet guidelines and drink machines will have water, juice, and sport drinks available for students before and after school. Free and reduced meal information is available in your counselor's office, the Cafeteria, or on this [website](#).

MM. HEALTH SERVICES

Health services for Hickman High School are provided by nurses: Maura Mudd, RN and Tamara Trim, RN; and health secretary, TBA.

Illness

Students who become injured or ill during the school day may seek care in the nurses' office. Except in emergencies, students are required to have a hall pass before being seen by health office personnel. In the event the student is too ill to remain at school, a parent or guardian will be notified for permission to go home. Parents/guardians are advised to maintain a current list of phone numbers with school personnel (can update through their counselor). If a parent or guardian cannot be reached, the student will return to class, remain in the health office, or will be sent home according to the discretion of their administrator. Students who need to leave school during the course of the day for medical or dental appointments should check out through the North Office. Documentation of health status or accommodations needed should be faxed to 573-214-3064.

Immunizations

Adequate immunizations are essential for the protection of students and are required by Missouri law for attendance at school. The nurse should be informed of any immunizations a student receives to be kept on file for compliance with state law. **THE LAW PROHIBITS STUDENTS FROM ENROLLING IN OR ATTENDING SCHOOL WITHOUT THE REQUIRED IMMUNIZATIONS. STUDENTS MAY ENROLL WITH INCOMPLETE IMMUNIZATIONS, BUT SHALL NOT RECEIVE A SCHEDULE UNTIL IN COMPLIANCE. STUDENTS WHO WERE ENROLLED DURING THE PREVIOUS SCHOOL YEAR SHALL BE DENIED ATTENDANCE FOR THE CURRENT SCHOOL YEAR IF NOT IN COMPLIANCE.**

Medications

Students may carry a limited supply of certain medications they may need during the school day. **See the complete medication policy in the Columbia Public Schools District section for Health Services in the [District Handbook](#).**

Accommodations

If your student needs accommodations due to limited mobility, for example extra/early passing time or elevator pass or liberal bathroom privileges, please call 214-3006 to discuss or have your student stop by the health office. We may ask for a doctor note depending on the circumstances. If your student has experienced an injury or surgery, it is helpful to call in advance to review what they will need when they return to school.

NN. ELECTRONIC MAIL

A user is responsible for all electronic mail ("e-mail") originating from the user's ID or password.

- Forgery or attempted forgery of e-mail messages is illegal and prohibited.
- Unauthorized attempts to read, delete, copy, or modify e-mail of other users is prohibited.
- Users are prohibited from sending unreasonable amounts of unsolicited electronic mail unless the communication is a necessary, employment-related function, or an authorized publication.
- All users must adhere to the same standards for communicating on-line that are expected in the classroom, and consistent with district policies, regulations, and procedures.

OO. PREPAID LUNCH

For the 2022-2023 school year, breakfast for high school students will cost \$2.00 (reduced price \$0.30) and lunch will cost \$3.15 (reduced price \$0.40). Students who qualify for Free and Reduced lunches are encouraged to fill out the [application](#) so they are knowingly eligible for several benefits in the district and the community.

PP. LOCKERS

LOCKERS ARE NOT MANDATORY! Lockers will be available in your Dean's Office starting the second full week of school, before school, during Study Hall/Advisory, or after school. If your student is involved with a sport a locker will be necessary to store their equipment in during the school day. If the equipment is too large for a locker, the athlete will need to speak with the coach to find a location for the daily storage of items.

QQ. LOST AND FOUND

The West, North, and East offices maintain a lost and found area. Items found should be turned into any of the three offices. It is strongly suggested that students mark all personal items with appropriate name/number for easy identification. Bringing items of high sentimental or monetary value to school is discouraged. Hickman High School is not responsible for lost or stolen items.

RR. CRIME STOPPERS

Columbia Public Schools has adopted the Scholastic Crime Stoppers program in middle and senior high schools. This program provides the opportunity for students and parents to provide anonymous tips, which is a major deterrent to individuals who may be planning to cause harm. Additionally, administrators and district safety & security personnel receive valuable information needed to investigate campus crime. Ultimately, this proactive program reduces the likelihood of campus crime and creates a safer school environment. Scholastic Crime Stoppers will utilize the same phone number as the city-wide program (573-875-TIPS). A call will initially go to an out-of-state processing center, where information can be taken 24 hours a day, seven days a week. The phone number from which the call is received is coded and encrypted, so it is impossible to trace the source. Next, the caller's information is relayed to our local law enforcement officials who will pass it on to the school. From there, school administrators will begin investigating the reported incident. If the administrators believe the crime has occurred, district safety & security personnel will be contacted. Students are reminded that Hickman High School is their school. School climate and safety is one primary responsibility of all students. Taking a stand for what is right is part of being a good citizen.

SS. VIDEO SURVEILLANCE CAMERAS

All students, parents, faculty, staff, and visitors are advised that in an effort to increase school district security, provide

greater safety for students, parents, faculty, staff, and visitors, and to reduce vandalism and theft, many areas of the Hickman campus, both internal and external, shall be subject to observation and monitoring by video cameras. If necessary, tapes of such observations shall be available for use by the school district and its administrative staff to enforce the law and provisions of school district policy. Any questions about video surveillance cameras should be addressed to the assistant director of safety & security, the student's dean, an assistant principal, or building principal.

TT. MESSAGES AND GIFTS

All messages and deliveries to students should be directed to the North Office. **Only EMERGENCY messages will be delivered!** An emergency is defined as an accident, illness, or serious family problem. If information about transportation, medical appointments, house keys, etc., is not available before your child leaves for school, please instruct him or her to call you during the day for an update. Items such as flowers, balloons, stuffed animals, cookie bouquets, etc., should be sent to the student's home. The school assumes no responsibility or liability for deliveries to school. **No deliveries are accepted on holidays such as Valentine's Day due to class interruptions.**

STUDENT ACTIVITIES



All Hickman High School organizations and activities are under the supervision of a faculty sponsor appointed by the principal. Major meetings and events are to be scheduled at least one (1) month in advance through the assistant principal for athletics/activities. The assistant principal for athletics/activities or the principal must approve the scheduling of all student activities. In order to reap the full benefits of the Hickman experience, students are encouraged to participate in the activities program. *Students who are not involved in school-sponsored and supervised activities or are not working with a staff member are required to leave school facilities and grounds by 4:25 p.m. Please make transportation arrangements in advance.*

Complete 2022-23 Hickman Athletics and Activities Handbook: [LINK](#)

Complete 2022-23 Clubs and Activities Booklet: [LINK](#)

ACADEMIC & ATHLETIC ELIGIBILITY

MSHSAA Information

It is the student's responsibility to make sure they are eligible to participate in athletics or other MSHSAA sponsored activities. If the student has any problems, questions or concerns, they should be remedied BEFORE the beginning of the season and preferably during registration. Parents can assist by understanding a few of the general guidelines and rules for MSHSAA eligibility.

For a student to maintain eligibility:

- For academic eligibility, students must be enrolled in and have earned the previous semester **80%** of the maximum allowable credits. For what this means to Hickman students, please see the table below.
- Dual enrolled students during the regular semester may count college courses up to 1.0 credit per semester toward eligibility as follows:

½ credit for a 3 hour college class or 1 credit for a 5 hour college class

Please see your assigned counselor or assistant principal for athletics/activities if this applies to you.

- Summer school classes may count up to 1 credit towards eligibility for fall participation if:
 - The class is required for LOCAL graduation
 - The class is in a core content area (language arts, math, science, or social studies)

If you have any questions, please contact Jack Rubenstein, Assistant Principal, Activities/Athletics at 214-3011. To contact MSHSAA, call 573-875-4880.

	For FALL SEMESTER participation, a student must:	For WINTER SEMESTER participation, a student must:
Senior	<ul style="list-style-type: none"> • Have earned at least 3.5 credits in the spring semester junior year • Be enrolled in at least 3.5 credit-earning classes 	<ul style="list-style-type: none"> • Have earned at least 3.5 credits in the fall semester senior year • Be enrolled in at least 3.5 credit-earning classes
Junior	<ul style="list-style-type: none"> • Have earned at least 3.5 credits in the spring semester sophomore year. • Be enrolled in at least 3.5 credit-earning classes 	<ul style="list-style-type: none"> • Have earned at least 3.5 credits in the fall semester junior year • Be enrolled in at least 3.5 credit-earning classes
Soph.	<ul style="list-style-type: none"> • Have earned at least 3.0 credits in the spring semester freshman year with a Freshman Advisory. • Be enrolled in at least 3.5 credit-earning classes. 	<ul style="list-style-type: none"> • Have earned at least 3.5 credits in the fall semester sophomore year • Be enrolled in at least 3.5 credit-earning classes.
Fresh.	<ul style="list-style-type: none"> • Promotion from 8th grade • Be enrolled in at least 3.0 credit-earning classes and Freshman Advisory. 	<ul style="list-style-type: none"> • Have earned at least 3.0 credits in the fall semester freshman year with a Freshman Advisory. • Be enrolled in at least 3.0 credit-earning classes and Freshman Advisory

GOOD SPORTSMANSHIP CODE FOR PLAYERS, COACHES, AND FANS.

1. Maintain pride in self and school.
2. Strive to keep high standards of conduct.
3. Cheering is always encouraged for one's own team.
4. No taunts, chants, noises, cheers, jeers, songs, profanity, signs, noisemakers, or motions directed to the opposing team, coach, school, or officials are allowed. Treat everyone with respect.
5. No disrespect will be shown to the opposing team during introductions.
6. No continuous standing, except in the designated student spirit section where standing is permitted.
7. Abide by the decisions of officials.
8. Accept victory or defeat graciously.

9. Hickman High School grounds (inside and outside) are, by CPS Board policy, a tobacco-free environment. This includes ECigs, Vaping, and chewing tobacco. The no smoking policy will be enforced inside and outside on school property and includes any activities involving Hickman students held off campus.

The student handbook lists many extracurricular activities and programs offered at Hickman along with participation requirements. Students are encouraged to find areas of interest and ability level suited for them. Students who participate in activities find their high school years more interesting and rewarding.

Because of the large number of activities scheduled at Hickman High School, students may find that they are required to participate in two (2) or more activities scheduled at the same time. We try to avoid schedule conflicts, but this is not always possible. If a schedule conflict does occur, it is important for you to bring it to the attention of your coach or sponsor as early as possible. When a student is involved in two (2) activities falling on the same day, the student should bring the conflict to the attention of both advisors/coaches involved and then decide which activity the student will be allowed to participate. Under no circumstances should repercussive action be taken against the student by the sponsor or coach after a decision has been made.

A. CLUBS, ORGANIZATIONS AND SPONSORS

Academic Team (Scholar Bowl).....	Mrs. Maureen Ganey
Amnesty International.....	Mr. Jonathan McFarland
Army Ants.....	TBA
Biology Club.....	Mr. Greg Gunn
	Dr. Matt Ross
CASA.....	Mr. Mike Merz
Chess Club.....	Mr. Marcus McGuinn
Choir.....	Mrs. Robin Steinhaus
Columbia FFA.....	Mrs. Taylor Howell
<i>Cresset</i> (yearbook).....	Mrs. Ashley Yargus
D-20, Hickman Gaming Club.....	Mr. Thomas Parker
DECA.....	Mr. Scott Fuenfhausen
	Ms. Michelle Kelley
Drama.....	Mrs. Sarah Gerling
Epsilon Beta - Keepers of the Library.....	Ms. Katie Dunne
Ethics Bowl Team.....	Mrs. Caysea Dachroeden
Esports (League of Legends, Overwatch).....	Mr. Andrew Bechtel
FCA (Fellowship of Christian Athletes).....	Mr. Greg Gunn
Fellowship of Christian Students.....	Ms. Kim Pettlon-Acopolis
French Club.....	Mr. Myles Freborg
French Honor Society.....	Mr. Myles Freborg
Future Business Leaders (FBLA).....	Mrs. Kristi Deneke
	Mrs. Crystal Oetting
Future Educators Assoc. (FEA).....	Mrs. Gina Greenplate
Gay-Straight Alliance.....	Mrs. Nancy White
GGO (Giving Girls Opportunities).....	Mrs. Katie Wisch
Global Organization (GO Club).....	Mrs. Jennifer Turek
Hickman Interact Club.....	Mr. Seth Willenberg
Hickman Review.....	Mrs. MacKenzie Everett-Kennedy
Health Science Club.....	Mrs. Noelle Gilzow
Hickman Science Honor Society.....	Mrs. Jessica Platto
H.O.P.E.....	Ms. Robin Hogan
	Ms. Maria McMahon
HOSA-FHP (Health Occupations Student Association).....	
	Ms. Jesanah Zolkowski
International Thespian Society.....	Mrs. Sarah Gerling
Junior Classical League (Latin Club).....	Ms. Maria Sarais
Kewpie Stage Players.....	Mrs. Sarah Gerling
	Mr. Taylor Davidson
	Ms. Vicki Palmer
Kewps United.....	Mr. John Marshall
Key Club.....	Mrs. Maureen Ganey
	Mrs. Cassandra Schmittel
Lacrosse.....	Mr. Cole Blackburn
Louder Than a Bomb.....	Mrs. Nancy White
MAC Scholars.....	Mrs. Dana Carter
Manga Club/Anime Club.....	Mrs. Katie Dunne
	Mrs. Julie Ryan
Math Team.....	Mr. Tyler Francis
	Mr. Kyle Wiechens
Mu Alpha Theta (Math Honor Society).....	Dr. Deanna Wasman
National Honor Society.....	Mrs. Katie Wisch
One Act Play Festival.....	Mr. Taylor Davidson
P.A.S.S.....	Dr. Atah Knighten
<i>P & G</i> (school newspaper).....	Ms. Ashley Yargus

Ping Pong Club.....	Mr. Jackson Scheiter
Poetry Slam.....	Mrs. Nancy White
Prom.....	Mrs. Traci Bolda
	Mrs. Sheri Parker
QP Lit Book Club.....	Mrs. Katie Dunne
	Mrs. Julie Ryan
Quiz Bowl.....	Mr. Zach Rodeman
	Mrs. Katie Wisch
Red Cross Club.....	Mrs. Teresa Gooch
Science Olympiad.....	Mrs. Shanna Barkume
Skills USA.....	Mr. Nate Graham, Mr. Al Howell,
	Mr. Justin Monroe, Mr. Jeff Rayl
Social Justice.....	Mrs. Leslie Lewis
	Mrs. Whitney Moore
Spanish Honor Society.....	Mrs. Pam Lewandowski
	Mrs. Katie Perez
Speech and Debate Team.....	Mrs. Danielle Johnson
Students for Climate Action - S4CA.....	Mrs. Karen Hibdon
Student Government (StuGov).....	Mrs. Teresa Gooch
	Mrs. Leslie Schneiders
Tri-M Music Honor Society.....	
Trireme.....	Mrs. Leia Brooks
Young Life.....	Mr. Nate Meyers
Zombie Defense League.....	Mr. Shawn Beatty

B. HICKMAN ATHLETICS

Sports Passes: This year we will offer one pass for students to access **ALL HOME athletic events**. For a \$15 Athletic Fee, a student may purchase a pass for free admission to **all home athletic events** (Freshmen, JV, and Varsity) including Softball, Football, Volleyball, Boys Soccer, Boys Basketball, Girls Basketball, Wrestling, Baseball, and Girls Soccer for the regular games and tournaments we host. The Sports Pass is PRINTED on the student ID and THE ID must be shown when entering **home athletic events**. Adult and Kewpie Kid Sport Passes may be purchased through the Hickman Athletic Booster Club with applications included in the packet at the beginning of school and select times throughout the year (contact Gina Wiswall at gwiswall03@gmail.com or Dan Stockman at cog.atc@gmail.com). Student passes and Athletic Booster Club passes are not good for District and State level competition.

C. PERFORMING ARTS

Many activities are available in the Performing Arts program at Hickman. Vocal and instrumental music ensembles and music and theatre classes are open to students who choose to enroll. The **Music Department** also encourages all interested Hickman students to participate in the *All-School Musical* in the fall. **Speech and Debate** teams offer the chance for students to express themselves through public speaking and participation on the Debate Team.

Hickman's **Drama Department** offers the aspiring actor or actress the possibility to distinguish themselves in the

classroom, or through the *All-School Play* each spring. Students who are not yet ready to appear on stage may help behind the scenes in the *All-School Musical* and/or the *All-School Play*. For information contact the Fine Arts Office at 214-3005.

D. ASSEMBLIES

Assemblies are a valuable part of the Hickman program, providing opportunities for student recognition, information, and social development. Assemblies are scheduled to cause little disruption to the normal school day. Because of the size of the student body, most assemblies are presented twice. Students are required to sit in assigned areas with their teachers. Failure to sit with your teacher will be considered a truancy. Hickman has a tradition of exceptionally well-mannered audiences as well as outstanding performances. Assembly information is sent to staff by email, is on the school website, and posted on the Hickman calendar.

E. HICKMAN SCHOOL LETTER

Hickman offers opportunities for students to participate in a variety of activities and organizations. Student participation is valued and believed to contribute to the total student concept, allowing students the capability of contributing to our diverse society. We believe that students participating in school activities help to create a positive community image for our school.

The Hickman School Letter “CH” (Columbia Hickman) is awarded to symbolize the dedication, effort, and talent a student has demonstrated. It should be worn with pride as the school letter represents one of the highest honors bestowed upon Hickman students. Hickman students are eligible to earn a school letter in three areas: Arts, Activities, and Athletics. Each of these areas has specific requirements for a student to earn a school letter. Students should contact the particular coach, teacher, or sponsor of the activity for details and requirements. Students are encouraged to become involved in all aspects of student life.

The coach, teacher, or sponsor will recommend members of his or her group who have met the school letter requirements. A student may also initiate the recommendation for a school letter by picking up an application in the assistant principal for activities/athletics’ office in May and having it signed by the coach, teacher, or sponsor. These recommendations will be approved by the assistant principal for student activities/athletics. If there are conflicts regarding the letter qualifications, a committee composed of the principal, assistant principal for student activities/athletics, and the group’s coach, teacher, or sponsor will make a final decision on awarding a letter.

The Hickman School Letter will be awarded to a student the first time he or she earns a letter. If a student subsequently earns a letter, he or she will receive a medal bar or emblem symbolic of the area and number of years the letter has been earned. Coaches award letters for athletics at the end of each sports season. Letters in the areas of the arts and activities are awarded at the annual PTSA Recognition Night in April or May or at individual sports banquets.

F. STUDENT GOVERNMENT (StuGov)

Student government is an organization of Hickman students whose goals are:

1. To effectively represent the student body in such a way to give voice to all, majority and minority;

2. To provide a forum for the discussion of issues and controversies facing the student body;
3. To provide a conduit for a smooth and free exchange between faculty, administration, and students;
4. To advance the ideals and perceptions of the students as a whole through representative democracy.

StuGov Officers for the 2022-2023 school year are Rahmat Adekunle - President, Jenna Morgan - Vice-President, Gus Lookingbill - Treasurer, and Taehee Oh - Secretary.

G. HICKMAN PUBLICATIONS

The *Purple & Gold*, Hickman’s school paper is distributed periodically to all students and is free. *The Cresset*, Hickman’s yearbook, has been published for over 100 years. Yearbooks are sold online anytime and during school in the West Office. Distribution is during the final few weeks of school. Both publications are created by students in production classes. The *Hickman Review* is an award-winning literary magazine published each year by a student/faculty team. For information on publications call 214-3000.

Several curriculum areas publish student work during the school year. These publications are done in limited quantities and are distributed to interested parties. All other student publications, announcements, bulletins, advertising, flyers, or newspapers must be reviewed by the administration and the organizational sponsor before posting or distributing. The Hickman website (www.cpsk12.org/hhs) is managed by the library media center specialists. Please contact the assistant principal for athletics/activities at 214-3011 with questions.

Organizations of individuals not affiliated with Hickman must submit and have reviewed any information or publication before posting or distributing at school. Approved material may be posted or distributed only in designated areas or on specific bulletin boards.

H. FRATERNITIES AND SORORITIES

In the past, parents have requested advice from school administrators and the superintendent about permitting their children to join high school fraternities and sororities. The building administrative team would like to strongly emphasize that Hickman High School does not endorse or support any high school sororities or fraternities. In past years, some activities by such organizations locally have resulted in law violations and endangerment of student safety. We recognize that some of our students have been members of such groups in the past. As a school faculty, we believe that membership in such organizations by high school students is detrimental. The faculty and administration of Hickman High School assume no responsibility for supervision of these groups, and further, the school in no way approves of or is involved in any activities sponsored by such groups. Initiations or other forms of recognition or publicizing of such organizations are not approved nor condoned at school.

I. DANCES

Dances at Hickman High School vary from formal to informal. They must be scheduled through the assistant principal for athletics/activities at least ten (10) weeks in advance. Approval or disapproval of a dance request will be based on how the proposed dance fits into the overall school calendar. The privilege of attending school dances may be restricted based on compliance with the school’s code of conduct. ***Guests of Hickman students must be attending an approved high school and be registered and approved by***

school administration. ID's will be required for all school dances.

J. PARKING, VEHICLE USE, & RESPONSIBILITY

Parking on campus is a privilege. Any student with the status of sophomore, junior, and senior for the current year may register vehicles for parking on the Hickman property. No parking spots are assigned within a parking lot but are on a first come, first served basis daily. Applications for a parking tag are available on the Hickman website or in the West Office. \$50 will be charged for an individual parking hang tag for a full school year. A prorated fee of \$25 dollars is charged for parking applications received in January or after for the last five months of school. A hang tag to be placed on the rearview mirror will be issued upon receipt of application and parking fee.

FAILURE TO REGISTER AND DISPLAY A HANG TAG ON A VEHICLE AT ALL TIMES WILL RESULT IN THE VEHICLE BEING RESTRICTED FROM SCHOOL GROUNDS. Vehicles without hang tags, vehicles parking in the teacher lot or parking in restricted areas will be subject to being towed and/or issued a parking sticker and fine. The individual whose vehicle is towed will be responsible for all towing fees and may lose the opportunity to purchase a hang tag for the following year.

CITY PARKING TICKETS WILL COST DRIVERS A MINIMUM OF \$15. Tickets will be issued for parking illegally in assigned areas, handicapped spots, visitor spots, non-parking areas, or along red or yellow curbs. Persistent offenders will be fined larger amounts, face disciplinary consequences, have vehicle towed at owner's expense, and lose the privilege of applying for parking the following year. A limited number of unassigned (reserved) parking spots will be held for adult visitors. Additional parking may be found on side streets surrounding Hickman High School. Upon arrival at school, students are to park vehicles, lock them, and immediately go to the commons. Students are discouraged from using their vehicles during their lunch period.

Students who are part-time or who leave school during the day should not drive around the vicinity of the school or congregate in the parking lot. Uniformed city police, the assistant director of safety and security, the parking attendant, and administrators patrol the parking lots and have the authority to address parking situations.

LOSS OF PARKING PRIVILEGE: Students who violate Hickman High School policies will face possible towing, fines, or disciplinary consequences.

PLEASE NOTE that your parking privilege can be revoked (without refund) for the remainder of the school year in the following situations:

- **ANY SUSPENSION** related to drug or alcohol use, possession, or sale.
- Continued loud music on the lot.
- Failure to display hang tag on mirror.
- Any dangerous driving on the lot (speeding, burnouts, etc.)
- A third (3rd) suspension **FOR ANY REASON**
- Multiple disciplinary infractions
- Earning three (3) or more parking tickets.
- Failure to adhere to ANY parking lot rule (s) listed on this page

K. CAREER CENTER TRANSPORTATION

Transportation to and from the Career Center is provided with CPS District-provided buses. **Students in vocational classes at the Career Center are required to ride these buses unless specific arrangements have been made with the Career Center Attendance Office due to limited parking.**

COUNSELING



Counseling is an integral part of the Columbia Public Schools education program. It is developmental by design and includes sequential activities for grades K-12. It is organized and implemented by certified school counselors with the support of teachers, administrators, students, and parents. The program includes school counseling curriculum, individual planning, responsive services, and system support. The program is designed to address the needs of all students by helping them acquire competencies in career planning and exploration, knowledge of self and others, and educational and vocational development.

Programs on succeeding in high school, college planning, and financial aid are some of the activities held during the school year to assist students in their overall educational program. In addition, students can learn about college and career opportunities through participating in a college fair and field trips through the A+ program.

Students are assigned counselors according to the first letter of their last names. Students in AVID, as well as those with 504 and IEP plans, have their own counselor. Students are encouraged to visit their counselor throughout the school year. Students may make appointments or come to their assigned counselor's office during a study hall. Students without a study hall should check with their teacher in advance before missing a class. If, for any reason, the counselor is unavailable, a request form for a conference may be completed and left with the secretary or through each counselor's You Can Book Me link (found online).

A. COUNSELING - EAST OFFICE

Susan Matthews - Director of Counseling, A+ Coordinator

School Counselors:

Megan Gordon - Students with 504's and AVID
 Jenni Naughton - Students with IEP's
 Michael Onwulata - Last Name A-D
 Maria McMahon - Last Name E-K
 Paige Reed - Last Name L-Rod
 Robin Hogan - Last Name Roe - Z

Isaiah Cummings - Outreach Counselor

NORTH OFFICE

Kathleen Brown - Mental Health Specialist

WEST OFFICE

Dana Carter - Home School Communicator

B. INTERIM PROGRESS REPORTS (IPR) AND GRADE CARDS

Progress reports are available to students to share with their families three (3) times each semester on Home Access. All students should receive IPR's. The first three (3) IPR's are available on Home Access on the following dates (see below). Parents or students with questions concerning grades should contact the individual teacher or the student's counselor to schedule a conference. SEMESTER GRADE CARDS ARE MAILED TO THE STUDENT'S HOME ADDRESS ON FILE.

Grade Reporting Dates

(All dates are subject to change):

Progress Reports	Grades Due	Available in Home Access
FIRST SEMESTER		
IPR1 in Home Access	October 4	October 6
IPR 2 in Home Access	November 15	November 17
Grade Card (Mailed Home)	January 4	January 6

SECOND SEMESTER

IPR1 in Home Access	February 21	February 23
IPR 2 in Home Access	April 18	April 20
Grade Card (Mailed Home)	May 26	June TBA

GRADING SCALE

A	94-100	B-	80-82	D+	67-69
A-	90-93	C+	77-79	D	63-66
B+	87-89	C	73-76	D-	60-62
B	83-86	C-	70-72	F	59-00

C. FINAL EXAMINATIONS

Semester final exams provide students an additional opportunity to demonstrate mastery or improvement. Please refer to the course syllabus provided by the instructor for clarification on format and scoring. Semester exam schedules will be given to all students and provided on the school website. All classes will schedule a semester examination.

D. NATIONAL ACT AND SAT DATES

ACT and SAT registration materials are available in your counselor's office and online. Students and parents are strongly *encouraged* to review the materials early in the school year and to register early as testing dates fill rapidly.

Juniors participate in a School Based ACT in the Spring. Registration for this test is completed through the school and does not require additional work for the student or guardians.

NATIONAL ACT

Test Date	Registration Postmark Deadline
September 10	August 5
October 22	September 16

December 10	November 4
February 11	January 6
April 15	March 10
June 10	May 5

NATIONAL SAT

Test Date	Registration Deadline
August 27	July 29
October 1	September 2
November 5	October 7
December canceled	
March 11	February 10
May 6	April 7
June 3	May 4

E. ADVANCED PLACEMENT EXAM DATES

Advanced Placement exams typically occur during the first two full weeks of May. Registration occurs in the fall.

AP Test Date	Subject
May 1 - AM	US Government and Politics
May 1 - PM	Chemistry, Spanish Literature and Culture
May 2 - AM	Chinese Language and Culture, Environmental Science
May 2 - PM	Psychology
May 3 - AM	English Literature and Composition
May 3 - PM	Comparative Government and Politics, Computer Science A
May 4 - AM	Human Geography, Macroeconomics
May 4 - PM	Seminar, Statistics
May 5 - AM	European History, United States History
May 5 - PM	Art History, Microeconomics
May 5	Art and Design, last day for AP coordinators to submit

May 8 - AM	Calculus AB, Calculus BC
May 8 - PM	Computer Science Principles, Italian Language and Culture
May 9 - AM	English Language and Composition, Japanese Language and Culture
May 9 - PM	Physics C: Mechanics
May 9 - PM	2:00 PM Physics C: Electricity & Magnetism
May 10 - AM	Spanish Language and Culture
May 10 - PM	Biology
May 11 - AM	French Language and Culture, World History: Modern
May 11 - PM	Physics 1: Algebra-Based
May 12 - AM	German Language and Culture, Music Theory
May 12 - PM	Latin, Physics 2: Algebra-Based

F. STUDENTS IN NEED

Hickman faculty and staff support students who need help with emotional, academic, or physical well-being. Referrals to counseling and on staff mental health professionals can be made by any member of the faculty as well as from students or parents. The process is safe and confidential. Teams will meet consistently to discuss students in need and develop a plan of action. Many times, the plan includes input from family as well as referrals to outside agencies. Additionally, Hickman will offer assistance to students who are in need due to a crisis or new living situation. Lastly, additional prevention programs can be utilized during the year.

G. ENROLLMENT INFORMATION AND COURSE SELECTION

Enrollment for each upcoming school year is conducted in January. Students are given an education and career planning guide from which appropriate courses are chosen. To assist students in their decision-making process, teachers devote one (1) class period to discussing aspects of courses within their individual curricular areas and recommending specific courses for each student. An evening curriculum fair is held during this time to provide students and parents supplemental information about Hickman's educational program. Students will review their planned course of study with their counselor during individual advisement in February and March.

Special requests: Student requests for schedule changes are normally not allowed after school starts. Students with **special** requests during the school year such as teacher changes, auditing, course withdrawal, semester changes, course completion, or who feel they are misplaced in a course should contact their assigned counselor for specific procedures and policies regarding these special requests.

The administration recognizes that on rare occasions it may be in the student's best interest to transfer from one teacher to

another. However, before any such request can be considered, the following procedures must be followed:

1. A student/parent conference with the teacher to discuss the problem and to develop a plan to resolve the difficulty will occur. Included in the plan should be a two-week trial period for implementation of the plan.
2. A student/parent conference will occur with the department chair if the student/parent/teacher conference did not resolve difficulty.
3. A student/parent conference will occur with the dean/assistant principal, department chair, and teacher seeking to resolve continuing difficulty.

Please be aware that, due to class sizes and budget constraints, even if a change would be recommended there is no guarantee that a change can or will be made.

H. COURSE WITHDRAWAL

1. Students had the opportunity to change their course requests prior to the end of school. There will be no student-initiated schedule changes into credit courses once schedule schedules are released on August 16.
2. Students may withdraw from a course after the second week and up to the fifth week of the first and second semesters without the course appearing on the transcript. Students withdrawn will be assigned to a study hall.
3. Students withdrawing from a course after the fifth week of the first or second semester will be assigned to a study hall or be placed on part-time status. A notation of "WF" for withdraw/fail will be recorded on the transcript.
4. Parent permission must be obtained before a student may request to withdraw from any course. In unusual situations (such as a prolonged illness), a waiver of the "WF" notation may be considered by the student's dean, department chair, teacher, and counselor.

I. HOMEWORK REQUESTS

When it has been determined that it will be necessary for a student to be absent for three (3) or more class days, arrangements can be made for collection of homework assignments by contacting the student's attendance secretary. One school day must be allowed for teachers to assemble work prior to a guardian picking up the work in the North Office. It is important to note that teachers keep information up to date through Schoology and so a request for homework may not be necessary.

J. CHANGE OF ADDRESS

Please inform your student's counselor if your address or telephone number changes during the school year. Proof of residence will be required for students who change residence during the school year. Contact the Hickman Registrar at 214-3039, for additional information. The registrar may also request verification of residency during the school year.

K. POST SECONDARY PLANNING

Hickman High School students and parents need to consider the course of study to be taken over the next four (4) years carefully. Courses taken should prepare students for their next step after high school. Most students will select one (1) of the following six (6) options: College or University; Apprenticeships; Community College; On-the-Job Training; Vocational/Technical School; or Military Service.

Within a student's chosen career path, all of these options are available. Students should examine their motivation, achievement, abilities, and interests as they consider which options would best meet their needs. A variety of activities throughout the high school career will assist students in

making post high school plans. Students and parents are encouraged to visit with their assigned counselor to review and discuss these plans.

L. SENIOR PART-TIME ENROLLMENT REGULATIONS

1. *Seniors may have part-time hours scheduled consecutively during the AM (morning) or PM (afternoon) blocks only and **will not be permitted to remain on school grounds during unscheduled periods unless under the direct supervision of a teacher and there is prior approval of the student's administrator.*** Seniors may not request part-time during the middle of their day.
2. Seniors participating in any activity sponsored by the Missouri State High School Activities Association must clear part time status with the Assistant Principal for Activities & Athletics.
3. Hickman High School is not responsible for a senior when the senior is not scheduled for attendance at Hickman.

Criteria for part-time status (by the end of junior year)

- Senior status with 19 or more credits
- GPA of 2.0 or higher
- Good citizenship
- Good attendance

A senior requesting part-time status must fill out a "Request for Part-time Schedule" application during the enrollment process in January. Before part-time special requests will be considered the following documentation must be attached to the application:

1. Letter from the senior's parent outlining the parent's reason for requesting part-time.

And, (if employment is to be considered)

2. Letter from the senior's employer outlining the hours and days the senior will be working during his/her senior year.

M. SCHOLARSHIPS AND FINANCIAL AID

Hickman students pursuing formal education after graduation are encouraged to explore all possible sources of scholarships and financial aid. Criteria for scholarships (merit-based aid) most often include high academic achievement, high scores on college entrance exams, leadership in school and community activities, and/or a specific talent or skill. Eligibility for need-based financial aid is determined through a federal financial aid application process that assesses the family's expected financial contribution. If the cost of college exceeds the family's assessed contribution, then the student is eligible for financial aid.

General information on federal and state programs providing need-based aid, pamphlets, and applications are available in your counselor's office. A parent/student financial aid seminar provides information on financial sources and filing of federal/state forms. For specific college-based aid, it is always best to contact the financial aid office of the college, university, or vocational-technical school that the student plans to attend. Your student's counselor will be glad to offer suggestions as needed.

Updates of specific scholarships, including eligibility requirements and deadline dates, will be posted on the scholarship bulletin board on the North side of the building and on the counseling webpage. Students are advised to

review these often. Scholarship applications may be obtained on the counseling webpage.

N. A+ PROGRAM

In 2002 Hickman High School was officially designated as an A+ School through the Missouri Department of Elementary and Secondary Education. As an A+ School, Hickman will better prepare students to meet the challenges of the 21st century.

Recognizing that the world of work and education are thoroughly intertwined, the A+ Schools Program was created by the Outstanding Schools Act of 1993. The A+ Schools Program is instrumental in achieving student success by developing community partnerships, hands-on-learning, and real-world application of knowledge. Estimates claim that as many as 70% of all new jobs will require the skills and training available through community colleges and/or vocational or technical schools. Students who complete A+ Program requirements are entitled to receive reimbursement for tuition and fees at any public Missouri community college or vocational or technical school. Hickman's A+ Program focuses on three core goals:

1. All Hickman High School students will graduate from high school.
2. All Hickman High School students will complete a selection of high school studies that are challenging and have identified learning expectations.
3. All Hickman High School students will proceed from high school graduation to some sort of postsecondary education program or high-wage job with workplace skill development opportunities.

By achieving these goals, we believe that all students will become successful and productive members of the workforce, who are better equipped to meet the challenges of the future.

Students must meet the following requirements to be eligible for the tuition reimbursement:

- Attend an A+ designated high school for two (2) years prior to graduation.
- Graduate with at least a 95% cumulative attendance record.
- Perform fifty (50) hours of unpaid tutoring in a Columbia School program.
- Graduate with a cumulative grade point average of 2.5 or higher on a 4.0 scale.
- Maintain good citizenship (not be suspended five (5) days or more total grades 9-12 and avoid the unlawful use of drugs and alcohol).
- Achieve a score of Proficient or above on the Algebra 1 End of Course Assessment
- Make a good faith effort to secure federal funding (complete and file the FAFSA).
- Register with the Selective Service.

Students may enroll in the A+ Program up to February 1 of their senior year, but **must complete** all requirements prior to graduation. Contact Susan Matthews, Hickman High School A+ Coordinator, at 214-3008 for more information

O. ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID)

Advancement Via Individual Determination (AVID) is designed to support students who are enrolling in AP and honors coursework for the first time. This AVID elective supports students as they tackle the most rigorous classes. The AVID Curriculum includes an emphasis on writing, inquiry, collaboration, organization, and reading. In addition, tutoring

is built into the weekly schedule which is provided by college students and other mentors. Students also participate in field trips and hear from guest speakers in order to provide context and application for their studies and encourage career exploration and post-secondary goal-setting. There will be an eligibility verification process for ultimate placement in this course. Contact Whitney Moore at 214-3000 x43136 for information.

P. EEE PROGRAM

At Hickman High School, a resource teacher who is certified in gifted education works with individual needs of students who have been identified as gifted in accordance with state guidelines. The teacher helps students with appropriate high school course selection, college planning, independent study, acceleration, or early college entry. The teacher communicates with classroom teachers regarding the special needs of gifted students. Students are able to enroll in a variety of honors, Advanced Placement, and dual-credit courses. These courses are open to students who meet minimum grade point average requirements.