## **Columbia Public Schools**

## Regular Session 03/11/2019 06:30 PM

## Printed : 3/12/2019 2:59 PM CST

# ITEM : 9.B. Consideration of Substitute Employment Services Bid Award and Contract (Action)--Nickie Smith @

## Recommendation

It is the recommendation of administration that the Board of Education approve the bid award and contract with EDUStaff, LLC, to provide substitute teaching and substitute support employment services on an as needed basis for the District beginning July 1, 2019 through June 30, 2022, with two one-year renewal periods.

#### **Summary**

The District issued a Request for Proposal (RFP) for Substitute Employment Services on January 4, 2019. Eight firms responded to the RFP and were reviewed with the primary focus on:

- pay rate markup
- current fill rates
- implementation/recruiting plan
- · experience with other school district clients
- · software reporting capabilities and scheduling systems

After the District evaluated the responses, four finalists were selected for interviews. The District interview panel recommends the award and contract for Substitute Employment Services to EDUStaff, LLC.

### **Financial Impact**

The estimated annual cost of the substitute services is \$2,500,000 and will be covered by individual building and department operating budgets.

#### Contacts

This item was prepared by Nickie Smith, Chief Human Resources Officer. Inquiries about this item or requests for additional information pertaining to this item should be directed to Ms. Smith at (573) 214-3422.

### Supporting Documents

EDUStaff Bid Award EDUStaff Agreement